

WEST NOTTINGHAM TOWNSHIP
Board of Supervisors Meeting Minutes
Tuesday, October 27, 2020

NOTE: Due to the COVID-19 pandemic, and the order of Governor Wolf to avoid large gatherings, arrangements were made for individuals who did not want to attend the meeting in person to attend remotely via Zoom. Information to join the meeting online was posted on the outdoor bulletin board at the municipal building and via fliers on the office door; the invitation was also available on the website.

Chair Tiffany Bell called the meeting to order at 7:02 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Tiffany Bell, William Winand, Candace Miller, and Don Armstrong attended in person; Charice Russell, and Robert Russell attended online via Zoom.

AGENDA COMMENTS

Mrs. Miller requested to add Trick or Treat and electron day to the agenda. Mrs. Bell requested to add the street light at Cemetery Road.

COMMITTEE REPORTS

Mrs. Bell announced that other committee reports are available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the October 13, 2020 Supervisors Meeting: Mrs. Bell moved to approve the minutes from the October 13, 2020 Supervisors meeting. Mr. Winand seconded the motion. Motion carried.

EXECUTIVE SESSIONS

An executive session was held during the last meeting to discuss a personnel matter.

OLD BUSINESS

UFC Liaison Committee Meeting Report: Mr. Winand provided a brief summary of the liaison meeting. There will be no increase in the contract fees for either the fire company or ambulance division. There was discussion about providing a meal to the members of UFC No. 1 on Monday, November 2. Mr. Winand provided an estimate from a caterer for a meal that will feed 30-35 people. Mrs. Bell moved to increase the amount to spend on a meal for the members of the fire company to \$400. Mr. Winand seconded the motion. Motion carried. There was also discussion about providing gift cards to Wawa for the employees of the ambulance division. Mrs. Miller will contact John Poole to talk about the best way to do this.

Light at Cemetery Road: Mrs. Miller said she has not heard back from Stouch Lighting regarding the street light. She will attempt to contact another vendor and report back at the next meeting.

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NEW BUSINESS

Oxford Area Historical Association (OAHA): Mrs. Miller said that the OAHA sent a request for a donation in the spring. In May, the Supervisors decided consider the request in the fall. Mr. Winand moved to contribute \$600 to the OAHA. Mrs. Miller seconded the motion. Motion carried.

Circuit Trail Meeting: Mrs. Bell gave a report on the Southern Chester County Circuit Trail Feasibility Study meeting held on October 22. She encouraged residents to participate in the meetings as she had many concerns about maintaining the trails and safety for those using the trails. The group is considering options for having a trail run parallel along Route 1 or along Old Baltimore and Baltimore Pike. Mrs. Bell said that during the meeting, it was suggested that funding for the trail be shared by municipalities. She also said that it was suggested that municipalities hire security or special policing for the trail to ensure the safety of the users.

Trick or Treat: Mrs. Miller said she had received some calls about Halloween. She asked if there was any objection to putting a note on Facebook letting people know that Trick or Treat would be held from 6:00 – 8:00 p.m. and to please be respectful of neighbors who kept their porch lights off. There was no objection.

Election Day: There was discussion about election day and how voters would enter an exit the building. It was agreed that voting should be conducted in the same manner that it was conducted during the primary election, with voters entering and exiting the same door. Mrs. Miller said she did do some research into garage doors with “man doors” inserted into them. This might be something to look into for future elections.

FINANCIAL REPORTS

Treasurer’s Report: Mrs. Bell moved to approve the Treasurer’s Report for the period ending September 30, 2020, subject to audit. Mr. Winand seconded the motion. Motion carried.

Reconciliation Summary: Mr. Winand moved to approve the Reconciliation Summary for the period ending September 30, 2020, subject to audit. Mrs. Bell seconded the motion. Motion carried.

General Fund Bills List: Mr. Winand moved to approve the bills list for the period October 14-27, 2020, subject to audit. Mrs. Bell seconded the motion. Motion carried.

ANNOUNCEMENTS

The next budget meeting will be held on November 5 at 11:00 a.m.

PUBLIC COMMENT

Mrs. Russell said there will be masks available on election day for those who need one.

EXECUTIVE SESSION

No executive session was held.

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ADJOURNMENT

Mrs. Bell moved to adjourn the meeting at 8:06 p.m. Mr. Winand seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer