

WEST NOTTINGHAM TOWNSHIP
Board of Supervisors Meeting Minutes
Tuesday, September 22, 2020

NOTE: Due to the COVID-19 pandemic, and the order of Governor Wolf to avoid large gatherings, arrangements were made for individuals who did not want to attend the meeting in person to attend remotely via Zoom. Information to join the meeting online was posted on the outdoor bulletin board at the municipal building and via fliers on the office door; the invitation was also available on the website.

Chair Tiffany Bell called the meeting to order at 7:03 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Tiffany Bell, William Winand, Candace Miller, and Charice Russell attended in person; John Reynolds, Jr., Patty Moshanko, Spence Andress, and Russell Lux attended online via Zoom.

AGENDA COMMENTS

An updated on the Regional Transportation grant was added to Old Business, as was an update on the response of the ORPC with regard to support for the grant.

COMMITTEE REPORTS

Mrs. Miller announced that the OARA board will be hosting a Movie Night in the Park on October 10. She also said the OASA will be completing the move into office space at Lower Oxford Township; the closing on the administration building is scheduled for September 30, 2020. Payment will be sent to the USDA the same day to pay the final amount of the past due debt.

Mrs. Bell announced that committee reports are available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the September 8, 2020 Supervisors Meeting: Mrs. Bell moved to approve the minutes from the September 8, 2020 Supervisors meeting. Mr. Winand seconded the motion. Motion carried.

EXECUTIVE SESSIONS

No executive sessions were held since the last meeting.

OLD BUSINESS

Professional Services for Multi-modal Transportation Fund (MTF) Grant Work: Mrs. Bell reported that letters of support have been submitted by almost every municipality. Upper Oxford Township is working on getting their letter signed but they expect to have it to the township before the grant submission deadline. The DCED MTF grant is due September 30 and the PennDOT MTF grant is due November 6. After meeting with representatives from Herr's, they have agreed to support the grant. Mrs. Bell has reached out to CVS but has not heard back from they yet. There was discussion about additional engineering services required for the MTF grants. This was outside the initial scope that Traffic Planning and Design (TPD) proposed. Mrs. Miller moved to authorize Traffic Planning and Design to do additional right-of-way engineering for the MTF grant and to pay the reasonable and customary charges associated with that work. Mr. Winand seconded the motion. Motion carried. Mrs.

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Bell said that Pauline had drafted a letter for regional support of grant application. She is also going to ask the ORPC to consider revising the transportation chapter of the regional comprehensive plan. The other option would be to develop a transportation plan for the township.

Route 272/Cemetery Road Update: Mrs. Bell talked to Larry at PennDOT regarding the thermoplastics at the intersection of Route 27 and Cemetery/Union Square Roads. He told Mrs. Bell that we are not scheduled until next summer. She also talked to Don Centofante; the speed analysis needs to be done with the speed sign up near the bypass exit. She added that the solar speed sign needs to be permitted by PennDOT before it can be installed. There are other improvements that need to be done, including flashing lights near the intersection. She noted that the speed study that was done when the speed sign was near the bypass exit showed that cars did go slower. When it was moved closer to Cumberland Truck Parts, the cars were already going 40-50 miles per hour.

NEW BUSINESS

Route 272 Speed Issues near Woodland Drive: Mrs. Miller received an email from John Pinno about speeding cars along Route 272 near the Herr's Angus farm. He is requesting a solar speed sign to be placed on Route 272 out near Woodland Drive. Mrs. Miller said she would reach out to Mr. Pinno about the permitting of the solar signs and let him know what is being done.

Herr's Grainery: Mrs. Bell said that Herr's will be tearing down the grainery near the railroad tracks. It is the oldest building on the Penn Rail Line, supposedly built before the civil war. There is a seed cleaner in the building and Herr's wants to donate it to the Historical Commission. The Historical Commission is looking for an agricultural museum. Mrs. Bell wanted to know if there was place to store it here. Mrs. Miller said it would depend on the size, but maybe the back shed.

Armstrong CATV Access for Residents: Neal Camens emailed the Supervisors asking them to look into Armstrong cable TV and internet service to 551 Lees Bridge Road. The nearest property served by Armstrong is 565 Lees Bridge Road, approximately 907 feet away. Ms. Moshanko and Russell Lux have asked Armstrong for years to run service to their homes. Ms. Moshanko she is more interested in internet service than cable TV because she is an adjunct professor for Lincoln University and needs to teach virtually. Mrs. Miller said she recently contacted Armstrong about what it would cost to run service to the Sewer Authority treatment plant, because the Board is interested in building an administration building at the plant. She has not heard back from Armstrong but would be willing to share the information once she gets it. She also said there are grants to bring broadband to rural communities, but those grants have to be applied for by the cable provider and they have to be applied for in community blocks. Mrs. Bell suggested a hot spot for internet access. Ms. Moshanko said she doesn't get very good cell service in her area and the hot spots she has tried don't work very well. She said she has not contacted Verizon to see if they have DSL service in her area either, but she had plans to do that. Mrs. Miller said she would contact Armstrong and see what she can find out.

PSATS Election of Trustees Ballots: Mrs. Bell moved to elect Jack M. Hines and Tim Horner for the PSATS Unemployment Compensation Group Trust, PA Townships Health Insurance Cooperative Trust, and PA Municipalities Pension Trust, and to authorize the Secretary to sign and date the ballots. Mr. Winand seconded the motion. Motion carried.

OARA Budget Review and Event Sponsorship Request: The Supervisors reviewed the OARA draft maintenance budget for 2021. Mrs. Miller asked if there were any comments to the budget; there were

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none. The final budget will be adopted before the end of the year. Mrs. Miller asked the Supervisors to consider sponsoring the Movie Night in the Park event. Mr. Winand moved to sponsor the Movie Night in the Park event at the Director's level. Mrs. Bell seconded the motion. Motion carried.

Volunteer Fire Relief Association Payment: Mrs. Bell moved to accept the Volunteer Fire Relief Association payment of \$16,731.56 to the General Fund and approve the pass-through payment to the Union Fire Company No. 1 Relief Association. Mr. Winand seconded the motion. Motion carried.

Pension System State Aid and MMO Payment: Mrs. Bell moved to accept the General Municipal Pension System State Aid payment when it is deposited to the General Fund, approve the pass-through payment to PSATS Trustees Insurance Fund to satisfy part of the 2020 Municipal Minimum Obligation (MMO), and to pay the township's portion of the MMO from the General Fund (total Pension payment in 2020 is \$18,544.00). Mr. Winand seconded the motion. Motion carried.

Budget Workshops: Mrs. Miller moved to set the dates for the budget meetings as follows: October 6 at 6:30 p.m.; October 13, 27, and November 10 at 6:00 p.m.; and November 5 at 11:00 a.m. and to advertise the meetings. Mr. Winand seconded the motion. Motion carried.

Resolution 16-2020, Herr Foods, Inc. Component 3M Sewage Facilities Planning Module: Mrs. Miller moved to adopt Resolution 16-2020, a resolution for plan revision for new land development for the Herr Foods, Inc. Component 3M Sewage Facilities Planning Module. Mr. Winand seconded the motion. Mrs. Miller and Mr. Winand voted in favor of the motion; Mrs. Bell recused herself because her husband does some work for Herr's and she would not want there to be a conflict of interest.

FINANCIAL REPORTS

Treasurer's Report: Mrs. Bell moved to approve the Treasurer's Report for the period ending August 31, 2020, subject to audit. Mr. Winand seconded the motion. Motion carried.

Reconciliation Summary: Mrs. Bell moved to approve the Reconciliation Summary for the period ending August 31, 2020, subject to audit. Mr. Winand seconded the motion. Motion carried.

General Fund Bills List: Mr. Winand moved to approve the bills list for the period September 9-22, 2020, subject to audit. Mrs. Bell seconded the motion. Motion carried.

Transfer to Savings: Mr. Winand moved to transfer \$200,000 from the General Fund Checking account to the General Fund Savings account. Mrs. Bell seconded the motion. Motion carried.

ANNOUNCEMENTS

Mrs. Miller said the OARA would be holding the Movie Night in the Park event on Saturday, October 10. Guests can arrive at 6:00 p.m. and the movie will start at 7:00 p.m.

PUBLIC COMMENT

There was no public comment.

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ADJOURNMENT

Mrs. Bell moved to adjourn the meeting at 8:38 p.m. Mr. Winand seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer