

**WEST NOTTINGHAM TOWNSHIP**  
**Board of Supervisor's Meeting Minutes**  
**Tuesday, November 28, 2017**

Chair Tiffany Bell called the meeting to order at 7:00 p.m. The pledge of allegiance was followed by a moment of silence.

**The following were in attendance:** Tiffany Bell, Candace Miller, Scott Moran, Charice Russell, David Ross, Don Armstrong, Donald A. Eggen, Charlotte Vest, Owen Prusack, John Latschar, Andy Marker, and Dale Pennell.

**AGENDA COMMENTS**

There were no comments to the agenda.

**COMMITTEE REPORTS**

Committee reports are available upon request.

**APPROVAL OF MEETING MINUTES**

**Minutes from the November 14, 2017 Supervisors Meeting:** Mrs. Bell moved to approve the minutes from the November 14, 2017 supervisors meeting. Mrs. Miller seconded the motion. Motion carried.

**EXECUTIVE SESSIONS**

No executive sessions were held since the last meeting.

**PRESENTATIONS**

**Owen Prusack, Chester County Department of Facilities and Parks:** Mr. Prusack gave a presentation illustrating the cause, effect, and remedy for the management of the pitch pine population caused by the southern pine beetle, which is a native species but not endemic to the area. Infestations have also been found in the Goat Hill Barrens and the Boy Scout Camp. He displayed aerial pictures of the park showing the dead and dying pine trees. To stop the infestation, they will need to take advantage of the winter to remove the infected trees and some healthy trees within 66 feet of infested ones. Mr. Prusack said the county is working closely with DCNR to deal with the issue. He expects the County Commissioners to sign an emergency resolution so things can begin to move forward with the tree removal plan. Glatfelter is planning to cut and chip the trees onsite and then truck the chips to the Glatfelter paper mill in York County. There are still some details to be worked out before work can begin. There could be some extra "hoops" to jump through because of the Spotted Lantern Fly quarantine currently in place for Chester County. Mrs. Bell wanted to know how many trees would be removed. Mr. Latschar said that it's difficult to estimate the number of trees that will come down. He added that the operation will be Monday through Friday and likely take a couple of months. Mr. Moran asked to receive a copy of the E&S plan from the Conservation District. Mr. Eggen said thinning forested lands will help keep the population down. As for restoration efforts, the additional sunlight will promote growth of natural grass species. Any seeding will be of native species; there is also limited soil in those areas. It will look more like a savannah ecosystem, which is more desirable. Currently, the park is at risk of a devastating fire. Mrs. Bell wanted to know if the park would be closed. Mr. Prusack said it would not be closed to visitors; however, there may be trails that are closed during harvesting.

Mr. Ross wanted to know where the chippers would be located and how neighbors would be notified. Mr. Prusack said nothing would be done until notification is made. He said they could do a mailing, reverse 911, or have people check the website. There will be a press release available to the media. Mr. Latschar said they are going to try to maintain good neighbor relations and bring trucks into the park through the main entrance or by using the existing park road system. He expects to have 3 staging areas within the park. Mrs. Bell recommended educating the public on what is going on and why so people don't get upset or think that it is unnecessary destruction. Residents bordering the park will be notified about the work, probably by letter. Mrs. Miller said she could post the information on the township's Facebook page and website since the park sees lots of visitors from outside of the township.

## **OLD BUSINESS**

**Union Fire Company No. 1 Ambulance Division - 2018 Emergency Medical Services Contract:** Mrs. Bell moved to table discussion until the December 12<sup>th</sup> meeting. Mrs. Miller seconded the motion. Motion carried.

**Christmas Luncheon:** Mrs. Bell moved to cancel the Christmas Luncheon scheduled for December 15 and postpone discussion until a later meeting. Mrs. Miller seconded the motion. Motion carried.

**Resolution 14-2017, Prohibiting Category 4 Casinos:** Mrs. Bell moved to adopt Resolution 14-2017 prohibiting category 4 casinos within the municipal boundaries. Mrs. Miller seconded the motion. Motion carried.

**Supervisors Organization Meeting:** Mrs. Bell moved to set the supervisors organization meeting for Tuesday, January 2, 2017 at 6:30 p.m. Mrs. Miller seconded the motion. Motion carried.

## **NEW BUSINESS**

**Generac Warranty Coverage:** There was discussion on optional coverage to extend the warranty on the generator. Coverage includes parts and labor, no deductible, and coverage until 2025 (7 years). Mr. Moran said he would call Paul Felty to find out if we had a maintenance contract for the generator. The discussion was tabled until the next meeting.

## **FINANCIAL REPORTS**

**Treasurer's Report:** Mrs. Bell moved to approve the Treasurer's Report for the period ending October 31, 2017. Mrs. Miller seconded the motion. Motion carried.

**Reconciliation Report:** Mrs. Bell moved to approve the Reconciliation Report for the General Fund checking account at Meridian Bank for the period ending October 31, 2017, subject to audit. Mrs. Miller seconded the motion. Motion carried.

**General Fund Bills List:** Mrs. Bell moved to approve the General Fund bills list for the period November 15-28, 2017, subject to audit. Mrs. Miller seconded the motion. Motion carried.

## **ANNOUNCEMENTS**

Mrs. Bell announced that the Township's MS4 waiver application was approved. The waiver is good for 5-years. An application for the next 5-years would begin about 3 years from now.

**PUBLIC COMMENT**

Mr. Ross announced that the Oxford Region Planning Committee will be meeting on Thursday, December 7 at 7:00 p.m. at Lower Oxford Township to develop an outreach strategy in coping with the opioid crisis, and to organize a stakeholder’s meeting to continue the discussion.

Mr. Ross wanted to know if Chester Water Authority signed the agreement for the dry utility line. Mrs. Miller said she hadn’t heard. She briefly recapped OASA’s decision to enter into the agreement and the efforts to sell the authority to another municipal authority. In light of this, Mr. Ross suggested that the township review the village zoning and have the Brandywine Conservancy check where we stand with potential TDR trades with some properties. Mrs. Miller made a motion to have the Planning Commission look at the zoning for the Village district and how it relates to the dry utility pipe that could come to the township for future sewer. Mrs. Bell seconded the motion. Motion carried.

Mr. Marker said the township might need to appoint a new representative for the Oxford Area Recreation Authority. Mrs. Miller said that the term for Dan Siegfried ends December 31, 2017. She said she will reach out to Mr. Siegfried to find out if he wants to continue to serve or if we need to appoint someone else. Mr. Marker said that work continues on the dog park and construction will be under way soon. He added that the revenue from the Haunted Park event and the Family Harvest Fest was put into maintaining the ball field at the park.

**ADJOURNMENT**

Mrs. Bell moved to adjourn the meeting at 8:21 p.m. Mrs. Bell seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller  
Secretary/Treasurer