

WEST NOTTINGHAM TOWNSHIP
Board of Supervisors Meeting Minutes
Tuesday, November 27, 2018

Chair Tiffany Bell called the meeting to order at 7:02 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Tiffany Bell, Candace Miller, Don Armstrong, Anita Bower, John Reynolds, Jr., David Ross, Charice Russell, Robert Russell, and Robert Spangler.

AGENDA COMMENTS

Mrs. Miller wanted to add the discussion of the Organization meeting under New Business, discuss the language for the brick at the OARA dog park, and she also offered to give an update on the Chester Water Authority water line. Mrs. Bell said she wanted to discuss Stoney Lane signs. Mrs. Miller added that she received a complaint about the operating hours of the mushroom house on Pleasant Drive and said she'd like to discuss it as part of new business.

COMMITTEE REPORTS

Committee reports are available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the November 13, 2018 Supervisors Meeting: Mrs. Bell moved to approve the minutes from the November 13, 2018 supervisors meeting. Mrs. Miller seconded the motion. Motion carried.

Minutes from the November 16, 2018 Budget Meeting: Mrs. Bell moved to approve the minutes from the November 16, 2018 budget meeting. Mrs. Miller seconded the motion. Motion carried.

EXECUTIVE SESSIONS

No executive sessions were held since the last meeting.

OLD BUSINESS

Ordinance 3-2018, Armstrong CATV Franchise Agreement: Mrs. Bell moved to adopt Ordinance 3-2018 approving the cable franchise agreement negotiated with Armstrong, including all of the terms and conditions contained therein, and authorizing the execution of such agreement. Mrs. Miller seconded the motion. Motion carried.

NEW BUSINESS

Union Fire Company No. 1 - 2019 Fire Protection Contract: Mrs. Miller moved to enter into the 2019 Fire Protection Contract with Union Fire Company No. 1 in the amount of \$39,155.00 for fire protection and rescue services. Mrs. Bell seconded the motion. Motion carried.

Union Fire Company No. 1 Ambulance Division - 2019 Emergency Medical Services Contract: Mrs. Miller moved to enter into the 2019 Emergency Medical Services Contract with Union Fire Company No. 1 Ambulance Division in the amount of \$15,730.00 for emergency medical services. Mrs. Bell seconded the motion. Motion carried.

Christmas Luncheon: There was discussion on the Christmas luncheon for volunteers and employees. Mrs. Bell moved to hold the luncheon on December 21st at noon and to authorize the Secretary to purchase a deli-tray and other items necessary for the luncheon. Mrs. Miller seconded the motion. Motion carried.

Lee's Bridge Road Signage: Ms. Bower said the signs on Lees Bridge had been placed by the Road Master. She thanked Mrs. Miller and Norm Marsh for acting so promptly.

Stoney Lane Signage: Mrs. Bell reported that some of the road signs on Stoney land had been vandalized with inappropriate graffiti. She asked if there was something the Road Master could use to clean off the graffiti or if the township would need to purchase new signs. Mrs. Miller said she didn't know but she would talk to the Road Master.

Gift Cards for Volunteers and Employees: Mrs. Bell moved to authorize the Secretary to purchase gift cards for the employees and volunteers. Mrs. Miller seconded the motion. Motion carried.

iPad Purchase: Mrs. Bell moved to authorize the Secretary to purchase 3 iPads for the Supervisors to use for meeting information and email. Mrs. Miller seconded the motion. Motion carried.

Beltran Mushroom House Complaint: The township received a complaint about the hours of operation for the mushroom house on Pleasant Drive. Mr. Beltran agreed that no work would begin before 5 a.m. or go until after 11:00 p.m. Neighbors are complaining that work is starting well before 4:00 a.m. and going past 11:00 p.m. Mrs. Miller said she would talk to the Zoning Officer about the complaint and ask him to get in touch with Mr. Beltran to discuss the matter.

Organization Meeting Details: Mrs. Miller asked the board to consider combining the regular Supervisors meeting scheduled for the 2nd Tuesday of the month with the Organization meeting, which needs to be held on January 7, 2019. She also asked them to consider a 7:00 p.m. start. It was agreed that the meetings should be combined and that a 7:00 p.m. start was acceptable.

Oxford Region Planning Committee (ORPC): Mr. Ross reported that the January meeting would have a "stormwater" theme.

FINANCIAL REPORTS

Treasurer's Report: Mrs. Bell moved to approve the Treasurer's Report for the period ending October 31, 2018. Mrs. Miller seconded the motion. Motion carried.

Reconciliation Report: Mrs. Miller moved to approve the Reconciliation Summary for the General Fund checking account at Meridian Bank for the period ending October 31, 2018, subject to audit. Mrs. Bell seconded the motion. Motion carried.

General Fund Bills List: Mrs. Bell moved to approve the General Fund bills list for the period to November 14-27, 2018, subject to audit. Mrs. Miller seconded the motion. Motion carried.

ANNOUNCEMENTS

There will be a public hearing for Landscapes3 on November 29 at 7:00 p.m. at Uptown! Performing Arts Center in West Chester.

PUBLIC COMMENT

Mr. Ross announced that the names the township submitted for the barrens were approved. The township received an email announcing the official names for two areas of serpentine barrens: Goat Hill Barrens and Nottingham Barrens.

Mr. Ross also thanked the Road Crew for their hard work in keeping the roads clear in the township during the first snow of the season.

Mrs. Miller announced that the Chester Water Authority (CWA) water line was ready to “go live” but there are flooding issues with the meter pit. There is a natural spring in the area where they put the meter pit and it keeps filling up with water. They are working to resolve the issue.

ADJOURNMENT

Mrs. Bell moved to adjourn the meeting at 7:39 p.m. Mrs. Miller seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer