

WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Meeting Minutes
Tuesday, November 14, 2017

Chair Tiffany Bell called the meeting to order at 7:00 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Tiffany Bell, Candace Miller, William Winand, Scott Moran, David Ross, and Don Armstrong.

AGENDA COMMENTS

Mr. Armstrong said there is a sight distance problem at the Route 1 South on-ramp. The merge lane is very short and the overgrown brush obstructs your ability to see oncoming traffic. He asked if there was anything the township could do. Mrs. Miller said she would contact PennDOT.

Mr. Ross asked for an update on Harris Lane. Mr. Moran said he met with DEP and the Chester County Conservation District (CCCD) on Wednesday, November 8. It seems the environmental plan for the Ortiz property is not being followed. Harris is involved in a passive composting operation. There are dead trees on the property but it is not clear if the damage is due to the composting activity or the Spotted Lantern Fly. He added that he will be requesting the environmental plan for Ortiz from the CCCD. He recommended issuing Mr. Ortiz a cease and desist order until everything can be sorted out.

Mr. Ross also requested to discuss gambling facilities and marijuana sales in the township.

COMMITTEE REPORTS

Committee reports are available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the October 24, 2017 Supervisors Meeting: Mr. Winand moved to approve the minutes from the October 24, 2017 supervisors meeting. Mrs. Miller seconded the motion. Motion carried unanimously.

EXECUTIVE SESSIONS

An executive session was held on Friday, November 10 to discuss a legal matter.

OLD BUSINESS

Wicklow Subdivision, Letter of Extension: Mrs. Bell moved to acknowledge the letter of extension for the Wicklow Subdivision through and including December 31, 2018. Mr. Winand seconded the motion. Motion carried unanimously.

Agricultural Security Area Submission: Mrs. Bell moved to acknowledge that no other modifications were received within the 15-day notification period and to forward the ASA application from Rachel Vere Nicoll and John Rupert Thouron, owners of Glenroy Farm LP, to the Township Planning Commission, Chester County Planning Commission, and ASA Committee for review. Mr. Winand seconded the motion. Motion carried unanimously.

NEW BUSINESS

Category 4 Casinos: Mr. Ross said that since the Township is more than 25 miles away from the closest casino (Chester), the township would likely be a spot where a mini-casino could be placed. He thought the Township may want to revise the zoning. Mrs. Bell said the Township is able to pass a resolution prohibiting a mini-casino from being established in the township. The resolution would need to be forwarded to the PA Gaming Control Board by December 31, 2017. Regarding medical marijuana, Mr. Ross said dispensaries are currently not permitted in our zoning ordinance. Mr. Moran suggested they might be considered a pharmacy like CVS. Mr. Ross wondered whether discussion needed to go to the Planning Commission; he also suggested that we might not need to allow it if it is permitted in another municipality within the region. Mr. Moran said he is concerned that if we don't have it in the zoning then it would be allowed anywhere. Mr. Ross said he hasn't done a lot of reading about it and wanted to start a dialogue. Medical marijuana has been legalized but there are still things that need to happen before dispensaries start to open. Mr. Moran suggested talking to Representative Lawrence to get some more information or the Township Solicitor. Mr. Ross also suggested it as a topic for discussion at the Regional Planning Committee.

Union Fire Company No. 1 - 2018 Fire Protection Contract: Mrs. Bell moved to enter into the 2018 Fire Protection Contract with Union Fire Company No. 1 in the amount of \$39,238.52 for fire protection and rescue services. Mr. Winand seconded the motion. Motion carried unanimously.

Union Fire Company No. 1 Ambulance Division - 2018 Emergency Medical Services Contract: There was discussion regarding the contract for the ambulance division. There are still questions about benefits for fulltime employees of Ambulance Division and exactly what the money is being used for. Mrs. Bell said we need ambulance service and we need a good working relationship with them. It's complicated and they know we aren't happy with the increase. The township can't continue to take a 42% increases year-after-year, but at the same time we need a good relationship to get the answers. Mr. Armstrong asked if they are applying for grants. Mrs. Bell said that they say they are. Mr. Moran said the new fireworks law is supposed to allocate \$2 million to fire companies each year. Mr. Winand asked when the payment was due. Mrs. Miller said July 1st of each year. Mr. Winand moved to table the business item until the next meeting. Mrs. Miller seconded the motion. Motion carried unanimously.

Auditors for Annual Audit & Financial Report for 2017: Mrs. Bell moved to advertise the intent to hire outside auditors to perform the Annual Audit & Financial Report for the year ending December 31, 2017, which will be done by resolution at the organization meeting on Tuesday, January 2, 2018. Mr. Winand seconded the motion. Motion carried unanimously.

2018 Proposed Budget: Mr. Winand moved to authorize the Secretary to advertise that the proposed 2018 budget is available for inspection and it will be considered for adoption at the December 12, 2017 meeting. Mrs. Bell seconded the motion. Motion carried unanimously.

Hiring of New Employee: Mrs. Miller moved to ratify the decision to hire Dylan Howe to fill the part-time Road Man position at an hourly rate of \$18.70 an hour with his employment and 6-month probationary period to begin Monday, November 13, 2017. Mr. Winand seconded the motion. Motion carried unanimously.

PSATS Health Insurance for Full-time Employees: Mrs. Bell moved to switch to the PSATS Plan E high deductible health insurance plan for all full-time employees effective January 1, 2018. Mr. Winand seconded the motion. Motion carried unanimously.

Employee and Volunteer Holiday Luncheon: There was discussion on the potluck luncheon for volunteers and employees. It was decided to hold the luncheon on December 15 at 11:30 a.m.

Gift Cards: Mrs. Bell moved to authorize the Secretary to purchase gift cards for the employees and volunteers. Mr. Winand seconded the motion. Motion carried unanimously.

FINANCIAL REPORTS

Bank Statements: Mrs. Bell moved to accept the bank statements for the period ending October 31, 2017 and give them to the Secretary/Treasurer for reconciliation. Mr. Winand seconded the motion. Motion carried unanimously.

General Fund Bills List: Mr. Winand moved to approve the General Fund bills list for the period October 25 to November 14, 2017, subject to audit. Mrs. Bell seconded the motion. Mrs. Bell and Mr. Winand voted in favor of the motion. Mrs. Miller recused herself from the vote because there is a reimbursement check for her. Motion carried.

PUBLIC COMMENT

Mr. Moran asked if there was a conditional use approval for the Ortiz property. Mrs. Miller said she didn't think so. She recalled that he submitted an application to be part of the Ag Security Area, but his application was denied because he did not have an environmental plan. Mr. Moran said he was going to send a letter to Harris, Quinn and Ortiz regarding the dumping on the property and the need for conditional use approval.

Mr. Ross thanked the township hosting the election and setting up the polling place to keep things flowing. He also said it was great that we don't have problems at the polling place like other municipalities. He suggested holding a food drive next year and said he would work to get the word out to the political parties. Mrs. Bell said it would be nice to have additional light in the parking area. Mrs. Miller suggested asking John Reynolds about using emergency management grant funds to purchase a couple of portable LED lights.

ADJOURNMENT

Mrs. Bell moved to adjourn the meeting at 8:05 p.m. Mr. Winand seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer