

**WEST NOTTINGHAM TOWNSHIP**  
**Board of Supervisor's Meeting Minutes**  
**October 11, 2016**

Chairwoman Tiffany Bell called the meeting to order at 7:03 p.m. The pledge of allegiance was followed by a moment of silence.

**The following were in attendance:** Tiffany Bell, Charles Wilmont, Candace Miller, and Scott Moran.

**AGENDA COMMENTS**

There were no comments on the agenda.

**COMMITTEE REPORTS**

Mrs. Bell announced that the committee reports could be obtained from the secretary.

**APPROVAL OF MEETING MINUTES**

**Minutes from the September 27, 2016 Meeting:** Mr. Wilmont moved to approve the minutes from the September 27, 2016 Supervisors meeting. Mrs. Bell seconded the motion. Motion carried unanimously.

**Minutes from the September 28, 2016 Special Meeting:** Mrs. Bell moved to approve the minutes from the September 28, 2016 special meeting. Mr. Wilmont seconded the motion. Motion carried unanimously.

**EXECUTIVE SESSIONS**

There were no executive sessions held since the last meeting.

**OLD BUSINESS**

**International Dump Truck:** The Road Master would like to keep the Viking plow because the loader plow is getting "rickety." The loader would need a special attachment made for the loader in order for the plow to be used. Mrs. Miller will check with the Road Master on whether or not the truck would pass inspection and if it wouldn't make more sense to sell the plow with the truck and buy a plow that will fit the loader.

**Pension Distress Determination:** In an email from Diane Calhoun of PSATS Trustees Insurance Group, it was determined that the township is already utilizing a diversified portfolio for the investment of the pension assets. The Supervisors decided not to take any voluntary actions at this time.

**NEW BUSINESS**

**OASA Study Committee:** The OASA Study Committee would like the municipalities to consider hiring (through the study committee) an independent accounting firm to do a complete audit of the OASA's financial records. This item will be tabled until the October 18 budget meeting.

**Pension System State Aid and MMO Payment:** Mrs. Bell moved to accept the General Municipal Pension System State Aid payment in the amount of \$8,749.29, approve the pass-through payment to PSATS Trustees Insurance Fund to satisfy part of the 2016 Municipal Minimum Obligation (MMO), and to pay the township's portion of the MMO from the General Fund in the amount of \$9,138.71. Mr. Wilmont seconded the motion. Motion carried unanimously.

**Volunteer Fire Relief Association Payment:** Mr. Wilmont moved to accept the Volunteer Fire Relief Association payment of \$18051.11, and approve the pass-through payment to the Union Fire Company No. 1 Relief Association in the same amount. Mrs. Bell seconded the motion. Motion carried unanimously.

**Refund of Transfer Tax:** Mrs. Miller explained that the Chester County Recorder of Deeds recorded an incorrect purchase price for 332 Lee's Bridge Road. As a result, the Township was overpaid \$145.00. Mrs. Bell moved to refund \$145 to Admiral Search & Abstract Corporation for the overpayment of real estate transfer tax related to the recording of the deed for 332 Lee's Bridge Road. Mr. Wilmont seconded the motion. Motion carried unanimously.

**Traffic Signal Timing:** There was discussion about the traffic signal timing and traffic backing up to the bridge over the by-pass. The Supervisors asked Mrs. Miller to talk to Andy Heinrich about it and see if there is anything that can be done to improve things.

## **FINANCIAL REPORTS**

**Bank Statements:** Mrs. Bell moved to accept the bank statements for the period ending September 30, 2016 and give them to the Secretary/Treasurer for reconciliation. Mr. Wilmont seconded the motion. Motion carried unanimously.

**General Fund Bills List:** Mr. Wilmont moved to approve the General Fund bills list for the period September 28 to October 11, 2016, subject to audit. Mrs. Bell seconded the motion. Motion carried unanimously.

## **PUBLIC COMMENT**

There was no public comment.

## **ADJOURNMENT**

Mrs. Bell moved to adjourn the meeting at 7:54 p.m. Mr. Wilmont seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Candace Miller  
Secretary/Treasurer