

WEST NOTTINGHAM TOWNSHIP
Board of Supervisors Meeting Minutes
Tuesday, November 10, 2020

NOTE: Due to the COVID-19 pandemic, and the order of Governor Wolf to avoid large gatherings, arrangements were made for individuals who did not want to attend the meeting in person to attend remotely via Zoom. Information to join the meeting online was posted on the outdoor bulletin board at the municipal building and via fliers on the office door; the invitation was also available on the website.

Chair Tiffany Bell called the meeting to order at 7:00 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Tiffany Bell, William Winand, Candace Miller, Don Armstrong and Robert Russell attended in person; there were no participants who attended via Zoom.

AGENDA COMMENTS

Mrs. Bell wanted to discuss how Election Day went and what can we do to make things better. Mr. Russell wanted to talk about speeding on Cemetery Road. The following items were added as a result of the budget meeting which preceded the meeting: a signal box upgrade for the light at Route 272 and Herr Drive/Ponds Edge Drive; a generator; a trailer and security system.

COMMITTEE REPORTS

Mrs. Bell announced that committee reports are available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the October 27, 2020 Supervisors Meeting: Mr. Winand moved to approve the minutes from the October 27, 2020 Supervisors meeting. Mrs. Bell seconded the motion. Motion carried.

EXECUTIVE SESSIONS

No executive sessions were held since the last meeting.

OLD BUSINESS

2020 Proposed Budget: Mrs. Bell moved to approve the proposed 2021 budget and authorize the Secretary to publish a notice announcing the adoption at the December 8, 2020 meeting. Mr. Winand seconded the motion. Motion carried.

Light at Cemetery Road/Route 272: Mrs. Miller reported that she reached out to Tom O'Neil at New London Electric. She has provided him with information on the existing light and he is going to get back to her with an estimate. She suggested that the Supervisors consider lighting for the parking lot that can be turned on when needed. Mrs. Bell and Mr. Winand agreed that it would be beneficial to look into it.

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NEW BUSINESS

PA Townships Health Insurance Cooperative Trust – Probationary Period Change Request Form: Mrs. Miller explained that the Affordable Care Act (ACA) requires a probationary period for employees eligible for health insurance benefits to be 90-days or less. Full-time employees currently have a 180-day probationary period for health benefits. To comply with the ACA, the Supervisors need to reduce the probationary period to 90-days. Mrs. Miller moved to change the probationary period for health insurance coverage for new full-time employees from 180-days to 90-days per the requirements of the Affordable Care Act. Mr. Winand seconded the motion. Motion carried.

Union Fire Company No. 1 - 2021 Fire Protection Contract: Mrs. Bell moved to enter into the 2021 Fire Protection Contract with Union Fire Company No. 1 in the amount of \$39,635.00 for fire protection and rescue services. Mr. Winand seconded the motion. Motion carried. It was noted that Mrs. Bell and Mr. Winand were able to bring a meal to the UFC No. 1 work night on November 2. They were very appreciative.

Union Fire Company No. 1 Ambulance Division - 2021 Emergency Medical Services Contract: Mrs. Miller moved to enter into the 2021 Emergency Medical Services Contract with Union Fire Company No. 1 Ambulance Division in the amount of \$16,180.00 for emergency medical services. Mr. Winand seconded the motion. Motion carried.

Election Day: Mrs. Bell commented on the attendance of residents on election day and how kind a courteous everyone was while they were waiting to vote. She said the circular flow of the voting area worked well but there were problems with parking and the flow of incoming and outgoing parking. She thought a circular flow for the parking area would have worked well and suggested that we work on that before the next election. Entrance and exit signs to direct the flow around the back of the building. Mr. Russell also suggested having volunteers help with parking and maybe drawing lanes to be left open to keep the flow of traffic moving.

Speed on Cemetery Road: Mr. Russell said the speeding vehicles on Cemetery Road have gotten worse. He offered his driveway for the police to sit to monitor traffic.

Upgrade of Light Signal Box: Mrs. Miller moved to upgrade the signal box at Route 272 and Herr Drive for a battery backup and generator box. Mrs. Bell seconded the motion. Motion carried.

Portable Generator: Mrs. Miller moved to purchase a second portable generator for use with the generator box at the traffic signal or as needed at the municipal building. Mrs. Bell seconded the motion. Motion carried.

Trailer: There was discussion about purchasing a trailer to transport the roller, pipes or other equipment to job sites. Mrs. Miller said she'd ask the Road Master to get quotes for the trailer so it can be purchased by the end of the year.

Security System: There was discussion about getting a security system for the municipal building. Mrs. Miller said she would contact John Reynolds, who recently looked into systems for the Recreation Authority.

New Police Vehicle: Chief McFadden will provide quotes for a new Vehicle before the next meeting.

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FINANCIAL REPORTS

Bank Statements: Mrs. Bell moved to open the bank statements for the period ending October 31, 2020 and give them to the Secretary for reconciliation. Mr. Winand seconded the motion. Motion carried.

General Fund Bills List: Mrs. Bell moved to approve the bills list for the period October 28 – November 10, 2020, subject to audit. Mr. Winand seconded the motion. Motion carried.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

No executive session was held.

ADJOURNMENT

Mrs. Bell moved to adjourn the meeting at 7:48 p.m. Mr. Winand seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer