

**WEST NOTTINGHAM TOWNSHIP**  
**Board of Supervisor's Meeting Minutes**  
**September 27, 2016**

Chairwoman Tiffany Bell called the meeting to order at 7:00 p.m. The pledge of allegiance was followed by a moment of silence.

**The following were in attendance:** Tiffany Bell, Eric Todd, Charles Wilmont, Candace Miller, and Scott Moran.

**AGENDA COMMENTS**

There were no comments on the agenda.

**COMMITTEE REPORTS**

Mrs. Bell announced that the committee reports could be obtained from the secretary.

**APPROVAL OF MEETING MINUTES**

**Minutes from the September 13, 2016 Meeting:** Mr. Todd moved to approve the minutes from the September 13, 2016 Supervisors meeting. Mr. Wilmont seconded the motion. Motion carried unanimously.

**EXECUTIVE SESSIONS**

An executive session was held on September 23, 2016 with the Township Solicitor to discuss a legal matter associated with the Oxford Area Sewer Authority USDA loan guaranty.

**OLD BUSINESS**

**FEMA Flood Plain:** An email was sent from Ron Ragan regarding questions answered about the Flood Plain Ordinance. The Supervisors will review and forward any comments directly to Mr. Ragan.

**International Dump Truck:** Mr. Todd moved to advertise the 1992 International Dump Truck for sale on Municibid with a reserve set at \$7000. Mr. Wilmont seconded the motion. Motion carried unanimously.

**Country Fair and Color Run Update:** Mrs. Miller provided an update on the Country Fair and Color Run. Approximately 180 people registered to run/walk the 5k color run. The fundraising goal of \$5150 was met so the total cost of the run organizer has been covered by donations from sponsors. We have about 15-20 volunteers but could still use some for the day of the event.

**Budget Workshops:** Mrs. Bell moved to set the following budget meetings: Friday, October 7 at 9:00 a.m., Thursday, October 13 at 6:30 p.m., Tuesday, October 18 at 6:30 p.m., and Friday, November 4 at 9:00 a.m.; and to authorize the Secretary to place an advertisement announcing the budget meetings. Mr. Todd seconded the motion. Motion carried unanimously.

**NEW BUSINESS**

**Conditional Use Application Received:** The Township received an application from Ronald E. Campbell who is seeking conditional use approval to build and operate a used car lot at 48 Sylmar Road.

The complete application was received Tuesday, September 27. Mr. Wilmont moved to set a hearing date as November 3, 2016 at 7:00 p.m. Mr. Todd seconded the motion. Motion carried unanimously.

## **FINANCIAL REPORTS**

**Treasurer's Report:** Mrs. Bell moved to approve the Treasurer's report for checking and savings accounts at Meridian Bank, BB&T, and PLGIT for the period ending August 31, 2016, subject to audit. Mr. Wilmont seconded the motion. Motion carried unanimously.

### **Reconciliation Reports:**

- 1) Mr. Wilmont moved to approve the Reconciliation Report for the General Fund checking account at Meridian Bank for the period ending August 31, 2016, subject to audit. Mrs. Bell seconded the motion. Motion carried unanimously.
- 2) Mrs. Bell moved to approve the Reconciliation Report for the General Fund checking account at BB&T for the period ending August 31, 2016, subject to audit. Mr. Wilmont seconded the motion. Motion carried unanimously.

**General Fund Bills List:** Mrs. Bell moved to approve the General Fund bills list for the period September 14-27, 2016, subject to audit. Mr. Wilmont seconded the motion. DISCUSSION: There was discussion about the bill from ICC for \$135. Mrs. Miller said it was a membership fee for Charles Shock. Mr. Moran said he didn't see any need to renew the membership. He said he has a membership. Mrs. Bell amended her motion to approve the bills list minus the bill from ICC for \$135. Mr. Wilmont seconded the amended motion. Motion carried unanimously.

**Resignation:** Mr. Wilmont submitted a letter of resignation, effective October 25, 2016. Mrs. Bell moved to accept the resignation letter submitted by Mr. Wilmont. Mr. Todd seconded the motion. Motion carried unanimously. Mr. Wilmont thanked Mrs. Bell and Mr. Todd for the opportunity to serve as Supervisor.

## **PUBLIC COMMENT**

Mr. Todd said there was an accident at the intersection where the new traffic signal was installed. He said the Herr family wants to see the light changed to a 3-way flashing red light.

There was discussion about the pipe on Lee's Bridge Road. It may need rip rap and/or concrete.

## **ADJOURNMENT**

Mrs. Bell moved to adjourn the meeting at 7:34 p.m. Mr. Wilmont seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller  
Secretary/Treasurer