

WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Meeting Minutes
Tuesday, September 26, 2017

Chair Tiffany Bell called the meeting to order at 7:00 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Tiffany Bell, Candace Miller, Charice Russell, and Don Armstrong.

AGENDA COMMENTS

No comments on the agenda.

COMMITTEE REPORTS

Committee reports are available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the September 12, 2017 Supervisors Meeting: Mrs. Bell moved to approve the minutes from the September 12, 2017 Supervisors meeting. Mrs. Miller seconded the motion. Motion carried.

EXECUTIVE SESSIONS

No executive sessions held since the last meeting.

OLD BUSINESS

Discussion of Comments from CCHD concerning Component 2M, On-lot Sewage Disposal and Holding Tank Ordinances: Mrs. Bell asked if the Zoning Officer had any additional comments on the documents. He did not. There were no other comments from the Supervisors. Mrs. Miller moved to ask the Township Engineer to incorporate the comments from the Township Solicitor and any comment from the Chester County Health Department that the Solicitor agreed with and prepare and submit the documents to PA-DEP. Mrs. Bell seconded the motion. Motion carried.

Census 2020 Local Update of Census Addresses (LUCA): Mrs. Miller announced that the County does participate in LUCA. Mrs. Miller moved to decline registration for LUCA and instead designate Chester County to conduct the address verification on behalf of the Township. Mrs. Bell seconded the motion. Motion carried.

Resolution 11-2017, Chester Water Authority Board Appointments: Mrs. Bell moved to adopt Resolution 11-2017 reaffirming the Township's desire to have the Chester County Commissioners appoint individuals to the Chester Water Authority Board of Directors who are not in favor of selling CWA and its assets. Mrs. Miller seconded the motion. Motion carried.

NEW BUSINESS

PSATS Board of Trustees Election Ballots: Mrs. Bell moved to select Jack Hines and Tim Horner to fill the vacancies on the Board of Trustees for the Pennsylvania Townships Health Insurance

Cooperative Trust, the Pennsylvania Municipalities Pension Trust, and the PSATS Unemployment Compensation Group Trust, and to authorize Candace Miller to sign each ballot. Mrs. Miller seconded the motion. Motion carried.

Budget Meetings: Mrs. Miller moved to advertise the budget meetings once dates and times have been set. Mrs. Bell seconded the motion. Motion carried.

Fall Dumpster Day: There was discussion about having a Fall Dumpster Day. Mrs. Miller noted that the township has not had one in the last 3 years due to low turnout. It was decided not to have a Fall Dumpster Day.

DocStar Maintenance Contract: Mrs. Bell moved to enter into the DocStar 2018 maintenance contract with KDI Office Technology in the amount of \$1019.30. Mrs. Miller seconded the motion. Motion carried.

FINANCIAL REPORTS

Treasurer's Report: Mrs. Bell moved to approve the Treasurer's Report for the period ending August 31, 2017. Mrs. Miller seconded the motion. Motion carried.

Reconciliation Report: Mrs. Bell moved to approve the Reconciliation Report for the General Fund checking account at Meridian Bank for the period ending August 31, 2017, subject to audit. Mrs. Miller seconded the motion. Motion carried.

General Fund Bills List: Mrs. Bell moved to approve the General Fund bills list for the period September 13-26, 2017, subject to audit. Mrs. Miller seconded the motion. Motion carried.

ANNOUNCEMENTS

The Nottingham Country Fair and Color Fun Run will be held on Saturday, October 7 from 10:00 a.m. to 2:00 p.m.

PUBLIC COMMENT

ADJOURNMENT

Mrs. Bell moved to adjourn the meeting at 7:43 p.m. Mrs. Miller seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer