

WEST NOTTINGHAM TOWNSHIP
Board of Supervisors Meeting Minutes
Tuesday, August 14, 2018

Vice Chair William Winand called the meeting to order at 7:00 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: William Winand, Candace Miller, David Ross, Charice Russell, and Robert Russell.

AGENDA COMMENTS

There were no comments to the agenda.

COMMITTEE REPORTS

Committee reports are available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the July 24, 2018 Supervisors Meeting: Mrs. Miller moved to approve the minutes from the July 24, 2018 supervisors meeting. Mr. Winand seconded the motion. DISCUSSION: It was noted that “Jane” on page 6 needed to be changed to “Jan”. Mrs. Miller amended her motion to approve the minutes with the change noted. Mr. Winand seconded the motion. Motion carried.

EXECUTIVE SESSIONS

No executive sessions were held since the last meeting.

OLD BUSINESS

Agricultural Security Area Submission from David and Tiffany Bell: Mr. Winand moved to acknowledge that no modifications to the Bell ASA application were submitted and to forward the application to Chester County Planning Commission, the Township Planning Commission, and the Township Agricultural Security Area Committee for review. Mrs. Miller seconded the motion. Motion carried. Mrs. Russell noted that the Planning Commission was withholding comment on the Reid ASA to see what the ASA Committee says about it. Mrs. Miller also asked Mr. Winand to chair the ASA Committee for the review of the Bell ASA application. He said he would send her possible dates to meet with the committee members.

Township’s 300th Anniversary: Mr. Winand moved to split the cost of the baked goods and decorations for the tent with East Nottingham Township, and to order two banners: one for First Friday and the other for display near Herr’s. Mrs. Miller seconded the motion. Motion carried.

NEW BUSINESS

Stoneyfield Estates Escrow Release #3 Request: Mrs. Miller announced that Ragan Engineering recommended a release of escrow for Stoneyfield Estates in the amount of \$113,117.00. A performance

guarantee tracking spreadsheet identifying the percentage completion of each task covered under the guarantee has been provided. Mrs. Miller moved to accept the escrow release recommendation from Ragan Engineering, Alternate Township Engineer for construction and improvements to the Stoneyfield Estates, and to send a letter authorizing Fulton Bank to release \$113,117 of the original Irrevocable Letter of Credit for Martins Community LP. Mr. Winand seconded the motion. Motion carried.

FINANCIAL REPORTS

Bank Statements: Mr. Winand moved to accept the bank statements for the period ending July 31, 2018 and give them to the Secretary/Treasurer for reconciliation. Mrs. Miller seconded the motion. Motion carried.

General Fund Bills List: Mr. Winand moved to approve the General Fund bills list for the period July 25 to August 14, 2018, subject to audit. Mrs. Miller seconded the motion. Motion carried.

ANNOUNCEMENTS

East and West Nottingham Townships will be at the First Friday event on September 7th to give out cookies to commemorate the 300th anniversary of the townships. We need volunteers to help set up and cleanup, hand out goodies, etc.

There will be a town hall titled “Let’s talk about drugs” on September 27 at the high school. For parents with small children, childcare will be provided by certified caregivers.

Mrs. Miller announced that future Sewer Authority meetings will be at Lower Oxford Township at 7:00 p.m.

Mr. Ross asked if the township has heard anything about the County taking on tax forms from Keystone for earned income tax. Mrs. Miller said no, but she received a survey about going from a county tax collector to a statewide tax collector for earned income tax. Mr. Ross said he heard a proposal that the Treasurer of Chester County would take on municipal property taxes and maybe earned income tax. He thought there might have been some confusion on the part of the person who shared the information.

PUBLIC COMMENT

Mr. Winand reminded residents about the public herb garden at the Oxford Library. He asked if there were any complaints about the light near Sun East. Mrs. Miller said she had not; she had received complaints about speeding on W. Ridge Road and Graves Road. She shared that information with the police department.

ADJOURNMENT

Mr. Winand moved to adjourn the meeting at 7:34 p.m. Mrs. Miller seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer