

WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Meeting Minutes
August 9, 2016

Vice-Chairman Charles Wilmont called the meeting to order at 7:00 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Charles Wilmont, Candace Miller, David Ross, Anita Bower, Dan Siegfried, John Carnes, Robert Mills, and Diane Smith.

AGENDA COMMENTS

Mr. Ross requested to discuss the Oxford Area Sewer Authority under 'Old Business'.

COMMITTEE REPORTS

Mr. Wilmont announced that the committee reports could be obtained from the secretary.

APPROVAL OF MEETING MINUTES

Minutes from the July 26, 2016 Meeting: Mr. Todd moved to approve the minutes from the July 26, 2016 Supervisors meeting. Mr. Wilmont seconded the motion. Motion carried.

Minutes from the July 26, 2016 Public Hearing: Mr. Todd moved to approve the minutes from the July 26, 2016 Public Hearing for the Herr Foods Agricultural Security Area application. Mr. Wilmont seconded the motion. Motion carried.

EXECUTIVE SESSIONS

An executive session was held on August 5, 2016 with the Township Solicitor to discuss the Oxford Area Sewer Authority's default on the USDA loan.

OLD BUSINESS

Stoneyfield Estates: It was noted that a clean letter from Ragan Engineering was submitted for the Stoneyfield Estates Final Plan approval.

- 1) **Financial Security Agreement:** Mr. Todd moved to accept the signed Financial Security Agreement and attached exhibit, with the revisions discussed and presented to the Township Solicitor, in the amount of \$421,426.50 with the assumption that August 10 copy will be the same. Mr. Wilmont seconded the motion. Motion carried.
- 2) **Letter of Credit:** Mr. Todd moved to accept the Letter of Credit in the amount of \$421,426.50 with the understanding that, in order for it to be dated August 9, it will have to be delivered August 10, 2016. Mr. Wilmont seconded the motion. Motion carried.
- 3) **Cash Escrow Agreement:** Mr. Todd moved to enter into the Cash Escrow Agreement, signed by the applicants, and accept the cash escrow in the amount of \$28,320.87 through a cashier's check payable to West Nottingham Township. Mr. Wilmont seconded the motion. Motion carried.

- 4) **Land Development Agreement:** Mr. Todd moved to accept the signed Land Development Agreement, with only those revisions discussed and presented to the Township Solicitor. Mr. Wilmont seconded the motion. Motion carried.
- 5) **Declaration of Covenants and Restrictions:** Mr. Todd moved to accept the Declaration of Covenants and Restrictions in recordable form, and including the revisions previously accepted. Mr. Wilmont seconded the motion. Motion carried.
- 6) **Sewer Connections Agreement:** Mr. Todd moved to accept the Sewer Connections Agreement executed by the applicant in recordable form. Mr. Todd seconded the motion. Motion carried.
- 7) **Final Approval:** Mr. Todd moved to acknowledge that all conditions have been satisfied for the Stoneyfield Estates Preliminary/Final Plan, to formally approve the plan, and to sign the plans dated August 9, 2016. Mr. Wilmont seconded the motion. Motion carried.

Water Line Project: Mrs. Miller noted that a meeting needs to be scheduled with the Township Engineer by the end of the month to discuss the water line project. She said she will check with Mrs. Bell on her availability.

OASA: Mr. Ross wanted to know if the township could purchase EDUs in lieu of payment to the USDA. After some discussion, Mrs. Miller said if the Township were to purchase EDUs, there is no requirement for the OASA to use the money for the loan payment. The guaranty agreement is with the USDA. There was discussion about the capacity of the lagoon and future expansion. Mr. Ross said that if we were able to purchase an EDU, we would have something tangible that could be used or sold later. Mr. Todd said the Supervisors would look into it more closely and have the Township Solicitor talk to the OASA Solicitor about it.

MS4 Mapping: Mr. Todd noted that the MS4 mapping should be completed soon.

Component 2M: Mr. Ross reported that the Component 2M effort is underway. He anticipates resuming the conversation with the Planning Commission on the language at an upcoming meeting. He added that the draft ordinance needs work before it is considered for adoption.

NEW BUSINESS

Local Heroes Night, August 26, 2016: The West Nottingham Township Police have been invited to attend the Local Heroes Night at the first Oxford Area High School Football game on August 26, 2016. They would like WNT PD to participate. Mr. Wilmont and Mr. Todd asked Mrs. Miller to check with Chief McFadden on the availability of an officer.

Volunteer Accident Insurance: Mr. Todd moved to renew the Blanket Accident Insurance policy for volunteers at \$650. Mr. Wilmont seconded the motion. Motion carried.

FINANCIAL REPORTS

Bank Statements: Mr. Todd moved to accept the bank statements for the period ending July 31, 2016 and give them to the Secretary/Treasurer for reconciliation. Mr. Wilmont seconded the motion. Motion carried.

General Fund Bills List: Mr. Wilmont moved to approve the General Fund bills list for the period July 27 to August 9, 2016, subject to audit. Mr. Todd seconded the motion. Motion carried.

Traffic Signal Escrow Account: Mr. Todd moved to authorize the Secretary/Treasurer to transfer the money from the Traffic Signal Escrow Account to the General Fund in preparation to pay the contractor for the new traffic signal. Mr. Wilmont seconded the motion. DISCUSSION: Mr. Todd said there were tree limbs blocking the signal for west bound traffic. The limbs would need to be cut before the signal could be approved. Mr. Wilmont called for a vote. Motion carried.

PUBLIC COMMENT

Mr. Siegfried said that the line painting looks good.

ANNOUNCEMENTS

- The Oxford Region Planning Committee will hold a joint public hearing on August 24, 2016 at 7:00 p.m. at the Lower Oxford Township municipal building to hear public comment on East Nottingham Township rejoining the ORPC.
- The Nottingham Country Fair and Color Run event is scheduled for Saturday, October 1, 2016. We are looking for volunteers to join our planning team!

ADJOURNMENT

Mr. Todd moved to adjourn the meeting at 7:46 p.m. Mr. Wilmont seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer