

WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Meeting Minutes
Tuesday, July 25, 2017

Chair Tiffany Bell called the meeting to order at 7:00 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Tiffany Bell, Candace Miller, William Winand, David Ross, Don Armstrong, Samuel Stoltzfus, Sam Stoltzfus, Jr., Tom Savage, Sue Lamborn, and Joe Stowe.

AGENDA COMMENTS

Mrs. Bell wanted to add the traffic signal to old business and Charlie's Chicken to new business.

COMMITTEE REPORTS

Committee reports are available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the July 11, 2017 Supervisors Meeting: Mr. Winand moved to approve the minutes from the July 11, 2017 Supervisors meeting. Mrs. Bell seconded the motion. Motion carried unanimously.

Minutes from the July 24, 2017 Public Hearing: Mrs. Bell moved to approve the minutes from the July 24, 2017 public hearing. Mrs. Miller seconded the motion. Motion carried unanimously.

EXECUTIVE SESSIONS

There were no executive sessions held since the last meeting.

OLD BUSINESS

Pearson/Stoltzfus Subdivision/Add-on Plan: It was noted that at their July 5 meeting, the Planning Commission recommend the Supervisors approve the Pearson/Stoltzfus Subdivision based on the Township Engineers letter of June 29, 2017, indicating that all of his previous comments had been addressed. At the last meeting, the recommended note was presented to the applicant. Mr. Stoltzfus said that the note was reviewed by counsel and has been included on the final plan. The Township Engineer confirmed that he is good with the final plan and the note that has been added to the plan. Mrs. Bell moved to approve the Pearson/Stoltzfus Subdivision and Add-on Plan with the condition that any outstanding engineering and legal bills are paid upon receipt if there aren't sufficient funds in escrow to cover them. Mrs. Miller seconded the motion. Motion carried unanimously. Before the plans are signed by the Supervisors, they need to be signed and notarized by the applicant. Mrs. Miller suggested bringing the signed/notarized plans to the Planning Commission for their signature and then to the August 8th Supervisors meeting for the Board's signature.

Quotes for Pipe Repair on Somerset Drive: The Road Master provided three quotes to repair the pipe on Somerset Drive: \$2850 from R.T. Price Excavation & Paving, \$3500 from Walsh's Excavating, and \$2200 from David A. Spangler Excavating. Mrs. Miller moved to authorize the Road Master to have David A. Spangler Excavating perform the pipe repair on Somerset Drive. Mr. Winand seconded the

motion. Mrs. Bell recused herself from the vote because her husband does some business with Mr. Spangler. Motion carried.

Traffic Signal Timing: Mrs. Bell said she was recently at the new signal waiting to turn onto Christine Road from Old Baltimore Pike. The light turned green then almost immediately red. Mrs. Miller said the same thing had happened to her twice. She said in both cases, the first car was in front of or partially in front of the white line. On another occasion, she was the 6th car back and went through the light with a solid green. She said she would contact Bill Hitchens to ask if a minimum time could be set for the signal and still have the video camera sensor active to allow the cars to get through the light when there are more than just 3 or 4 cars.

NEW BUSINESS

Sue Lamborn, Driveway Issue: Mrs. Lamborn requested to discuss her driveway at 225 Lees Bridge Road, and the drainage pipe at the same location. Over 10 years ago, the township inserted a liner in the very large pipe that goes under Lees Bridge road at her driveway. This liner reduced the amount of water that the pipe can take and the ground around the pipe has slowly eroded away. She said that all the water from the surround farm land, the church, Canterbury Acres development, and Route 272 run through that pipe and across her driveway. She said the large drop off from the roadway to her driveway was caused by all the water run-off. She added that a milk truck has to turn right onto the lane and she is concerned the truck will fall into the hole near the pipe when the roads are icy. She asked if the township could use leftover macadam to fill in the 16-feet of the driveway that the Township claims it owns to help the milk truck get in and out of the lane. Mrs. Bell said that the township does not own 16-feet of the driveway. There is a right-of-way from the middle of the road but the driveway is the responsibility of the property owner. She asked if there was extra black-top from the paving project. Mrs. Miller said no. She added that sometimes there is material after the road is milled and the Road Master uses that material to fill in drop-offs along various roads. We don't purchase extra material, just enough for the project. Mrs. Lamborn said that Sand Hill Road was paved with extra blacktop. Mrs. Bell noted it was years ago that Sand Hill Road was paved. She also noted that the road master went out and looked at the pipe and driveway and didn't note any new erosion. Mrs. Miller said that at the time the liner was installed, it was a new technology; if the pipe had been replaced, the wall on the other side would have likely collapsed. Mrs. Bell said there are two issues: (1) the pipe under Lees Bridge Road leading to the creek, and (2) the end of the driveway. She wanted to know when the last time stone was put on the driveway. Mrs. Lamborn said Brian Huff doesn't put stone anywhere. Mrs. Bell said she has a stone driveway and they do maintenance annually. She added it sounds like a driveway maintenance issue and the township doesn't maintain driveways. Mrs. Lamborn said she is concerned about the ground around the pipe; she doesn't want it to erode further. Mrs. Bell said she understands the concern with regard to the pipe and the ground around it. She said the Board would talk to the Road Master and look at the possible solutions. She also noted that the zoning ordinance requires new driveways to be paved where it meets the road; there wouldn't be a problem if the driveway were paved. Mrs. Miller said she would go out and take pictures of the driveway and pipe and share them with the Supervisors so they have a better understanding of what is happening. She also said she would ask the Road Master to show her the pipe and where it drains, and suggest some possible solutions to stop the erosion. She also said she would like to take a look at the way the water flows when it rains.

Kim Smyth, Kimble Road: Mrs. Smyth was not present to discuss Kimble Road.

Charlie's Chicken Fundraiser: Mrs. Bell reported that she spoke to Kyle Harsh about doing a chicken fundraiser during the country fair. He can do as little as 25 half-chickens for \$4 each or 500 or more for \$3.75 each. He can also add a baked potato for \$0.65. Mrs. Bell said she thought about adding a bag of chips and a bottle of water. Mrs. Miller said chips could be purchased through Herr's fundraising

program for \$0.11 to \$0.15 per bag. There was discussion regarding what to include with each dinner and the estimated cost for each dinner. If the cost was kept at or below \$5 and the dinners were sold for a minimum of \$8, the township could raise at least \$3 on each meal. Mrs. Bell wanted to know if it was worth the effort. There was discussion on advertising and attendance at the fair last year, the possibility of selling tickets, and the way the dinners are served. Mr. Ross said if the expenses are \$5 per dinner, and they are sold for \$8, the township could afford to lose 60 dinners. Mrs. Miller suggested asking Buzz to do a fundraiser on a weekend other than the weekend of the fair. She said it could be an opportunity to promote the fair and raise some money. She said she could round up some volunteers to serve and market the fair. Mrs. Bell said she would check with Buzz.

State Line: Mr. Ross said where Fremont Road cross into Maryland, there is an abandoned home on Antonio Pedulla's property. Someone has mowed the grounds up to the house and there are stakes indicating the state boundary line. Mr. Armstrong said there was a survey crew down there a few weeks ago, possibly from the Chester Water Authority. Mr. Ross said if the house is in the township, then there is a vegetation issue that the Codes/Zoning Officer should be aware of. He said the tax parcel number is 68-5-61.

CVS/Pharmacy Bathroom Situation: Mr. Winand said the public bathroom situation at CVS has been resolved. Customers were being permitted to use the restroom which was supposed to be for employees only. Mrs. Miller sent a letter to the manager with a copy of the permit from the Health Department showing that the CVS is not permitted to have public restrooms at this time. If it continues, she will notify the Health Department of the alleged violation.

FINANCIAL REPORTS

Treasurer's Report: Mrs. Bell moved to approve the Treasurer's Report for the period ending June 30, 2017. Mr. Winand seconded the motion. Motion carried unanimously.

Reconciliation Report: Mr. Winand moved to approve the Reconciliation Report for the General Fund checking account at Meridian Bank for the period ending June 30, 2017, subject to audit. Mrs. Bell seconded the motion. Motion carried unanimously.

General Fund Bills List: Mrs. Bell moved to approve the General Fund bills list for the period July 12-25, 2017, subject to audit. Mr. Winand seconded the motion. Motion carried unanimously.

Liquid Fuels Fund Bills List: Mrs. Miller moved to approve the Liquid Fuels Fund bills list for the period July 11-25, 2017, subject to audit. Mr. Winand seconded the motion. Motion carried unanimously.

ANNOUNCEMENTS

Tickets are available for the Color Fun Run on October 7. Details can be found on the township's website.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Mrs. Bell moved to adjourn the meeting at 8:05 p.m. Mr. Winand seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer