

WEST NOTTINGHAM TOWNSHIP
Board of Supervisors Meeting Minutes
Tuesday, May 22, 2018

Chair Tiffany Bell called the meeting to order at 7:00 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Tiffany Bell, William Winand, Candace Miller, Scott Moran, John Reynolds, Jr., David Ross, David Bell, and Dan Siegfried.

AGENDA COMMENTS

Mrs. Bell said she would give a brief report on the meeting with Union Fire Company. She also announced that she would be meeting with PennDOT, Representative Lawrence, and Ed Herr on the traffic signal at Baltimore Pike and Route 272 next Thursday. She also suggested that she might bring up the intersection of Cemetery Road and Route 272 given the recent accidents there.

Mr. Reynolds asked to comment on the Freedom Fest meeting.

COMMITTEE REPORTS

Committee reports are available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the May 8, 2018 Supervisors Meeting: Mrs. Bell moved to approve the minutes from the May 8, 2018 supervisors meeting. Mr. Winand seconded the motion. Motion carried unanimously.

EXECUTIVE SESSIONS

No executive sessions were held since the last meeting.

OLD BUSINESS

Freedom Fest Application and Waivers: Mrs. Miller noted the \$250 permit fee has not been submitted paid. Mr. Winand moved to waive the cash bond requirements for Freedom Fest 2018 and to forward the application permit to the Emergency Management Coordinator and the Township Solicitor for review. Mrs. Miller seconded the motion. Motion carried unanimously. Mr. Reynolds wanted to comment on the fire potential at the park. He said there are tankers stationed around the park, as well as at the township. Mrs. Bell said she talked to BJ Meadowcroft and he said they are very prepared the day of the event with trucks stationed around the park. Mr. Reynolds said he would take a look at the park around the middle of the month to see where things stand. Mrs. Bell said the County has not notified the Union Fire Company of the park's condition. Mr. Ross asked if the Chester County Fire Marshall is aware of the park's situation. Mr. Reynolds said he didn't know but he would check.

Salt Shed: Mr. Winand said he contacted a representative from Conklin Seal to discuss options, but he did not reach anyone. He wanted to know if we would have the road crew do the work, or hire someone. Mrs. Miller said it would depend on how far up the material would have to be applied. Mrs. Miller said the quote

from Petro was not correct. To increase the wall to 6 feet, it would be \$12,130; the original quote was \$10,440 for a 5 foot wall. With regard to the budget, Mrs. Miller said we were almost 6 months into the year; there would likely be line items where money could be reallocated to pay for the repair. Mr. Winand said he would have some numbers before the next meeting. Mrs. Bell asked Mrs. Miller to find out if the cavity between the proposed wall and the existing metal wall would be filled with concrete or left hallow.

NEW BUSINESS

Bridge Bill (Letter from Rep. Lawrence): A letter was received from Representative Lawrence announcing the opportunity to put township owned bridges on a “bridge bill.” Mrs. Miller said she didn’t think the township owned any bridges but she gave a copy of the letter to the Road Master and asked him for recommendations, if any.

Union Fire Company (UFC) Meeting Report: Mrs. Bell attended a meeting at the fire company on Thursday, May 17. UFC hired a consulting firm to look at the future of the fire company. They gathered information from UFC, municipalities, and public surveys and put together 85 recommendations for moving forward. One of the items was bettering relationships between municipalities and marketing themselves in the community. They also said the municipalities need to provide more funding. They need a larger facility and they need to work on shortening their call time. She suggested the supervisors might want to take a tour of the Nottingham Substation. Mr. Winand said the funding for EMS doubled since last year. Mrs. Bell said the calls will continue to increase as will the cost to keep the service.

FINANCIAL REPORTS

Treasurer’s Report: Mrs. Bell moved to approve the Treasurer’s Report for the period ending April 30, 2018. Mr. Winand seconded the motion. Motion carried unanimously.

Reconciliation Summary: Mr. Winand moved to approve the Reconciliation Summary for the General Fund checking account at Meridian Bank for the period ending April 30, 2018, subject to audit. Mrs. Bell seconded the motion. Motion carried unanimously.

General Fund Bills List: Mr. Winand moved to approve the General Fund bills list for the period May 9-22, 2018, subject to audit. Mrs. Bell seconded the motion. Motion carried unanimously.

ANNOUNCEMENTS

- Lamar Outdoor Advertising Conditional Use Hearing will be held on June 14 at 6:30 p.m.
- The Oxford Area Recreation Authority postponed “Kids to Park” day – it will be held on Saturday, June 16 from 9:30 a.m. to 12:30 p.m. The event is free with lots of activities for kids of all ages.

PUBLIC COMMENT

Mr. Ross asked the minutes to reflect positive comments on the township and the preparations for the primary election day. He said there were some drainage issues with water flowing into the garage during a heavy downpour. Other than that, everything went well.

Mr. Reynolds said there would be training for municipal officials on May 23 beginning at 7:00 p.m. OxREM would hold their monthly meeting at Hopewell School on May 24 beginning at 7:00 p.m.

OxREM/AgREM would be conducting regional drill on May 31 at 5:30 p.m. at Lincoln University. Anyone wishing to attend should contact OxREM.

ADJOURNMENT

Mrs. Bell moved to adjourn the meeting at 7:45 p.m. Mr. Winand seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer