

WEST NOTTINGHAM TOWNSHIP
Board of Supervisors Special Meeting Minutes
Monday, May 4, 2020

NOTE: Due to the COVID-19 pandemic, and the order of Governor Wolf to avoid large gatherings, arrangements were made to hold the meeting online. Information to join the online meeting was posted on the outdoor bulletin board at the municipal building and via fliers on the office door; the invitation was also available on the website and Facebook page.

Chair Tiffany Bell called the meeting to order at 7:14 p.m.

The following were in attendance: Tiffany Bell, William Winand, Candace Miller, Don Armstrong, David Ross, and Pauline Garcia-Allen.

AGENDA COMMENTS

There were no comments to the agenda.

BUSINESS

Traffic Planning Engineer for Grant: Mrs. Bell announced that the reason for the meeting was to discuss the selection of a traffic planning engineer to help with the transportation grants the township will be applying for this summer. She added that two informational sessions were held to talk with the engineers about their experience and what they think they can offer the township. She added that she consulted with the township engineer to see if he had any interaction with Traffic Planning & Design or McMahon & Associates, but he did not. She opened the floor for comments from the Supervisors. Ms. Garcia-Allen talked about the timeline for the applications and the opportunity for the municipality to request a waiver of the match requirement. She said it wasn't clear as to what will happen with the grant programs next year due to the current economic circumstances. The Automated Red-Light Enforcement (ARLE) grant opens June 1st and is typically due July 1st. The Multi-modal Transportation Fund (MTF) through DCED is currently open, with applications due by July 31. There is discussion within DCED to extend the deadline. However, until we know for sure, we should proceed as if we are going to meet the July 31 deadline. Mr. Winand agreed that we need to push forward so we can meet the deadlines for both grants. Mrs. Miller said she liked that Randy had experience working with the Chester County Planning Commission. Mrs. Bell added that Randy talked about taking a regional approach and forming a steering committee for regional planning. The estimates provided were very close between the two.

Mrs. Miller moved to select Traffic Planning and Design (TPD) as the traffic planning engineer to help with the transportation grants and to have TPD coordinate their efforts with Pauline Garcia-Allen. Mr. Winand seconded the motion. DISCUSSION: Mrs. Bell asked if we wanted to say anything about the \$5,000 cost estimate. Mrs. Miller amended her motion to add that the cost estimate from TPD was \$5,000. Mr. Winand seconded the amendment to the motion. DISCUSSION: Mr. Ross wanted to know what the ARLE grant was. Ms. Garcia-Allen explained that it was from traffic violations and it might be less because of the stay at home order. Mr. Ross wanted to know if there would be any public input or engagement with the engineer on preliminary sketches. Ms. Garcia-Allen said the public will be able to comment on the application when the township passes a resolution to apply for the grants. Mr. Ross said it sounds like the improvement is going to be constrained because of what's already there, and that he was a lone voice suggesting a round-about at that location. He thought it would be helpful for Randy to have the plans for the current light. Mrs. Bell said that a round-about has been discussed, but funding is hard to get because they cost \$1-3M. She added that Randy worked for the Chester County Planning Commission when we were reviewing our zoning ordinance, so he is very familiar

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with our area. Mrs. Bell pointed out that the meeting was necessary because time is of the essence. Mrs. Bell called for a vote. Motion carried.

Dumpster Day: Mrs. Miller asked the Board to consider one piece of business which wasn't on the agenda. Dumpster Day was rescheduled for May 8-9; because the Governor has not lifted the stay-at-home restriction, she asked the Supervisors to cancel the event. It can be rescheduled at the next supervisors meeting. Mrs. Miller moved to postpone Dumpster Day for May 8-9 and to reschedule the event at the next supervisors meeting. Mrs. Bell seconded the motion. Motion carried.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Mrs. Bell moved to adjourn the meeting at 7:45 p.m. Mr. Winand seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer