

**WEST NOTTINGHAM TOWNSHIP**  
**Board of Supervisor's Meeting Minutes**  
**April 26, 2016**

Chairwoman Tiffany Bell called the meeting to order at 7:04 p.m. The pledge of allegiance was followed by a moment of silence.

**The following were in attendance:** Tiffany Bell, Charles Wilmont, Eric Todd, Candace Miller, Scott Moran, and Jay Gregg.

**AGENDA COMMENTS**

Mr. Gregg provided a draft copy of the application and letter for Freedom Fest 2016.

**COMMITTEE REPORTS**

Mrs. Bell announced that the committee reports could be obtained from the secretary.

**APPROVAL OF MEETING MINUTES**

**Minutes from the April 12, 2016 Meeting:** Mr. Wilmont moved to approve the minutes from the April 12, 2016 Supervisors meeting. Mr. Todd seconded the motion. Motion carried unanimously.

**EXECUTIVE SESSIONS**

There were no executive sessions held since the last meeting.

**OLD BUSINESS**

**Skin Patching In-Place & Skin Patching Bid Award:** The bids were opened at the April 12, 2016 meeting. The skin patching and skin patching in-place bids were tabled until the April 26, 2016 meeting so the Supervisors could talk to the Road Master about the two methods of application and which would be more cost effective. The bids were as follows:

Skin Patch In-place		
Asphalt Industries	\$870/ton	\$20,880.00
Martin Paving	\$875/ton	\$21,000.00
Skin Patching		
Asphalt Industries	\$512/ton	\$12,288.00
Martin Paving	\$525/ton	\$12,600.00

Mrs. Bell moved to award the bid for skin patching to Asphalt Industries in the amount of \$512 per ton, totaling \$12,288.00. Mr. Wilmont seconded the motion. DISCUSSION: Mrs. Bell noted that the township will need to purchase \$3400 in stone. Mrs. Bell called for a vote: Motion carried unanimously.

**Historical Marker:** The Parker Historical Marker has been packaged for shipping as stated in the email provided by the vendor. Mrs. Miller will work with the vendor to get the marker shipped.

**Stoneyfield Estates:** Ron Ragan sent an email to the applicant indicating that it would be too much trouble for the township to track the permits for 40 lots, which is the number of lots approved by DEP based on the current capacity of the mobile home park's sewage treatment facility. The plans are for 82 lots; DEP is authorizing approval for only 40 lots. Mr. Ragan's concern is that tracking the number of permits issued will be cumbersome for the township. Mr. Moran said the infrastructure needs to be inspected before any homes can be installed. He hasn't seen plans for infrastructure, but didn't seem to think that there would be an issue tracking the number of lots and permits. Discussion would continue at the Planning Commission meeting because the applicant was expected to request preliminary and final approvals.

## **NEW BUSINESS**

**Speed Bumps and Electronic Speed Signs:** There was discussion regarding speed bumps on Park Road and/or electronic the installation of speed signs. Speed signs are cheaper than the speed humps and they can be moved around the township. Mr. Wilmont moved to purchase the sign from All Traffic Solutions, specifically Speed Display Unit – Model Shield 12B, with mounting bracket in the amount of \$3450 to be used on township roads to deter speeding and remind problem motorists of their speed. Mrs. Bell seconded the motion. Motion carried unanimously.

**Chester Water Authority:** Mr. Moran talked to Township Engineer, Pete Eisenbrown of LTL Consultants, about the proposed water line and the permits for core sampling along the proposed route. Mr. Moran said they want to do a lot of drilling. The Road Master was concerned about how the holds will be filled, but he signed off on the permits. Mr. Moran will release the permits once he has an opportunity to talk to Mr. Eisenbrown about how the holes will be filled.

**PLGIT Sharehold Ballet:** Mr. Todd moved to authorize the Secretary to submit the Proxy for the election of PLGIT Trustees, and to vote for the current trustees with no modifications. Mr. Wilmont seconded the motion. Motion carried unanimously.

**Brandywine Conservancy Subscribers Membership:** Mr. Todd moved to join the Brandywine Conservancy Subscribers Membership and pay the \$450 annual fee. Mrs. Bell seconded the motion. Motion carried unanimously.

**Complaint:** Mr. Moran received a complaint about 2 horses running loose in the neighborhood on Somerset Drive. There is only one horse allowed and the property owner allegedly has two. He is going to send an enforcement letter. That brought up a standing issue with accessory agricultural uses in the zoning ordinances. He asked that the township give that section a second look and consider better defining agricultural uses and definitions.

## **FINANCIAL REPORTS**

**Treasurer's Report:** Mr. Todd moved to approve the Treasurer's report for checking and savings accounts at Meridian Bank, BB&T, and PLGIT for the period ending March 31, 2016, subject to audit. Mrs. Bell seconded the motion. Motion carried unanimously.

## **Reconciliation Reports:**

- 1) Mrs. Bell moved to approve the Reconciliation Report for the General Fund checking account at Meridian Bank for the period ending March 31, 2016, subject to audit. Mr. Wilmont seconded the motion. Motion carried unanimously.
- 2) Mrs. Bell moved to approve the Reconciliation Report for the General Fund checking account at BB&T for the period ending March 31, 2016, subject to audit. Mr. Todd seconded the motion. Motion carried unanimously.

**General Fund Bills List:** Mr. Wilmot moved to approve the General Fund bills list for the period April 13-26, 2016, subject to audit. Mr. Todd seconded the motion. Motion carried unanimously.

## **PUBLIC COMMENT**

There was no public comment.

## **ANNOUNCEMENTS**

- April is “Clean-up Month” in the township. We still need volunteers to help clean debris and trash from township roads.
- The Township’s Dumpster Day is scheduled for Saturday, May 7 from 7:00 a.m. until 3:00 p.m.
- The Peach Bottom Drill is scheduled for April 27.
- The Nottingham Country Fair and Color Run are scheduled for Saturday, October 1, 2016. We are looking for volunteers to join our planning team!

## **ADJOURNMENT**

Mrs. Bell moved to adjourn the meeting at 8:18 p.m. Mr. Todd seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Candace Miller  
Secretary/Treasurer