

WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Meeting Minutes
March 8, 2016

Chairwoman Tiffany Bell called the meeting to order at 7:00 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Tiffany Bell, Charles Wilmont, Eric Todd, Candace Miller, Scott Moran, Carolyn Sacks, and David Ross. Township Engineer, Pete Eisenbrown, arrived during the discussion of the proposed water line.

AGENDA COMMENTS

There were no comments to the agenda

COMMITTEE REPORTS

Mrs. Bell announced that the committee reports could be obtained from the secretary.

APPROVAL OF MEETING MINUTES

Minutes from the February 23, 2016 Meeting: Mr. Todd moved to approve the minutes from the February 23, 2016 Supervisors meeting. Mr. Wilmont seconded the motion. Motion carried unanimously.

EXECUTIVE SESSIONS

An executive session was held after the Supervisors meeting on February 23 to discuss various engineering matters with Ragan Engineering, alternate township engineer.

An informational meeting was held on March 4 with representatives from the Chester Water Authority, the township Road Master and the Codes/Zoning Officer to discuss the proposed waterline to Rising Sun, MD.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Line Painting Estimates: There was discussion regarding 3 written estimates obtained by the Road Master for line painting. Mr. Todd moved to authorize the Road Master to schedule the line painting with Alpha Space Control at a cost of \$10,078.90. Mrs. Bell seconded the motion. DISCUSSION: Mr. Wilmont asked if the estimates included stop bar lines. Mr. Todd noted that the stop bars are listed differently on all the estimates. Mrs. Bell called for a vote. Motion carried unanimously.

Seal Coat & Skin Patching Bids: There was discussion regarding the proposed road work to be done this year. The Supervisors tabled the issue until the next meeting and asked the Secretary to have the Road Master attend the meeting to discuss the proposed road work.

Clean-up Day: Mrs. Bell moved to schedule Clean-up Day on April 9 at 9:00 a.m. Mr. Wilmont seconded the motion. Motion carried unanimously.

Dumpster Day: Mrs. Miller suggested having Norm check with Penn Container to schedule Dumpster Day according to the availability of dumpsters. Last year, none of the trash companies had dumpsters and the township paid almost 50% more to get dumpsters. The Supervisors agreed. This item was tabled until the next meeting.

Fremont Farms Mobile Home Park: Mr. Moran is proceeding with an enforcement notice for the mobile home park. He will contact Bill Conrad of the Chester County Health Department to see if they have issued any violations. Mrs. Bell wanted to know if the homes in the mobile home parks are counted during the annual inspection. She said there was discussion at the Planning Commission meeting about maintaining some sort of record for the allowed number. Mr. Moran said he usually doesn't count them but he could begin keeping a record.

Complaint: The Township received a complaint about 340 Red Pump Road; they alleged that compost and manure were being dumped on the property. Mr. Moran checked the property and noted a tractor and spreader in the field near the pile. He will follow-up with an email to the neighbor and contact the land owner for a soil conservation plan.

Intersection of Route 272 and Cemetery Road: Mr. Wilmont contacted the Pennsylvania State Police (PSP) about getting the reportable and non-reportable crashes for the intersection. He said he would also ask the Chief to go back 3 years for the reportable and non-reportable crashes handled by the township police.

Proposed Water Line: Mr. Todd met with the Fire Chief and Assistant Fire Chief of Union Fire Company regarding fire hydrants along the proposed water line route. They suggested 8 hydrants along the route. Mr. Ross wanted to know when the line would be installed. Mrs. Bell said that they don't have a definitive date, but they are thinking the spring of 2017. There was discussion about putting a sewer line in at the same time. There was also discussion about the condition of the road and potential problems with the road bed in the areas where the Water Authority would be boring under the road. Mr. Wilmont said he was concerned about residents having to deal with issues on their property after the work is done. Mr. Eisenbrown said that projects like this are not good for roads and there are cases where residents have experienced problems with their driveways or other parts of their property. He recommended the township mirroring what PennDOT would require and to have some sort of cash escrow and a bond for road repair. Mrs. Bell asked if the township should have a video of the road edges prior to construction. Mr. Eisenbrown said yes. He recommended working with the Solicitor to come up with an agreement to protect the property owners. If there is no video, there's no way to prove that the contractor did the damage. Depending on the amount of dirt that is moved, the contractor may need an NPDES permit. He recommended requiring a 2 or 3 year bond from the completion date because you will want a good cold winter and rain to make sure there are no problems. He made a number of recommendations but added that he would need to see the plans to come up with a comprehensive list. He suggested negotiating the hydrant fee down and to make sure that the township is not responsible if someone hits it. Mr. Ross suggested asking for a GIS layer of all cross pipes for MS4 compliance. He also asked about putting in a sewer line

while they had the ditch open. Mr. Eisenbrown said the ditch is going to be 4 feet deep so there would not be enough room to put in the sewer line. If the Supervisors wanted to put in a line at the same time, the township would have to be prepared to pay the contractor for the extra labor. If the Supervisors are not ready to put in a line, but they want to plan for it, then the township can establish where the water line will be placed. Position matters, so consider what the township will need in the future. The Supervisors asked Mr. Eisenbrown to look at the plans and provide a list of recommendations and/or suggestions for the proposed water line.

FINANCIAL REPORTS

Bank Statements: Mrs. Bell moved to accept the bank statements for the period ending February 29, 2016 and give them to the Secretary/Treasurer for reconciliation. Mr. Wilmont seconded the motion. Motion carried unanimously.

General Fund Bills List: Mrs. Bell moved to approve the General Fund bills list for the period February 24 to March 8, 2016, subject to audit. Mr. Wilmont seconded the motion. Motion carried unanimously.

PUBLIC COMMENT

Mr. Ross wanted to know if there were any areas that were badly hit on 24 February. Mrs. Bell said she wasn't aware of any severe damage.

ADJOURNMENT

Mrs. Bell moved to adjourn the meeting at 8:15 p.m. Mr. Wilmont seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer