

**West Nottingham Township  
Planning Commission  
MEETING MINUTES  
March 7, 2017**

The West Nottingham Township Planning Commission held its regular monthly meeting on Tuesday, March 7, 2017. Meeting was held in the Municipal Building, 100 Park Road, Nottingham, Pennsylvania.

**IN ATTENDANCE:**

**Board members:**

Neal Camens (Chairman)  
Robert Rohrer  
David Ross  
Charice Russell (Secretary)

**Other Township Officials and Members of the Public**

Tiffany Bell (Township Supervisor)  
Candace Miller (Township Supervisor)  
Pete Eisenbrown (Township Engineer, LTL Consultants)  
Scott Moran (CEO)  
Brian Novello  
Joshua Hodgson

The meeting was called to order by, Neal Camens, at 7:30 p.m. followed by the Salute to the Flag..

A motion to approve the meeting minutes from the February 7, 2017 meeting, as presented, was made by Neal Camens, and seconded by Robert Rohrer. The motion passed by all members present.

**LAND DEVELOPMENT PROJECTS**

There are no projects at this time.

**SUBDIVISION PROJECTS**

**Novello Subdivision (Preliminary Plans)**

Discussion of Township Engineer, Pete Eisenbrown's, review letter of revised plans, dated March 3, 2017. (A copy of the Engineers letter is available from the secretary upon request.) Pete discussed some items that had been, or were currently being, resolved from his previous review letter, dated February 3, 2017. He then suggested that the PC consider conditionally approval the plans. There followed some discussion all around about the fact that the County Health Department had again asked for sewer planning module submission, claiming that it had never received paperwork asking for the exemption. The applicant, Brian Novello stated that he would resubmit the paperwork to have the Township Secretary send via registered mail to the Co. Health Dept.

David Ross questioned how many items should remain outstanding in Pete's review letter before the PC handed the plans off to the BOS. Pete stated that, that would be subjective, but that this will be a team effort between the PC, the BOS, and himself to make sure everything gets addressed before plans are finalized and signed.

There was discussion between members of the Planning Commission and the applicant as to the possibility of granting the recommendation to the BOS to approve and accept the plans as Final.

Neal Camens made a motion to *recommend that the Board of Supervisors approve the plan subject to: the condition in the letter from LTL Consultants (Township Engineer, Pete Eisenbrown), dated March 3, 2017, that the procedure will be followed, in which the Township Engineer will be responsible to the BOS to make sure all conditions have been met, and that the applicant formally submit the last two versions (dated 2-27-2017 and 3-7-2017) of his plans to the Township.* The motion was seconded by Robert Rohrer, and passed unanimously by the three members present.

David Ross then requested that in this month's letter to the BOS, that we ask for guidance from the Board of Supervisors, as to what kind of conditionality they would prefer the PC engage in before sending plans on to them.

**Wicklow Land Development (Subdivision) /Final**

No new information. Extension granted until the end of the year.

**NEW BUSINESS**

There was no new business discussed.

**OLD BUSINESS**

**ORPC**

David Ross reported that there had been no meeting of the ORPC in February.

**Act 537 Component 2M**

Township Engineer, Pete Eisenbrown had submitted a "Final Version" of the OLDS and Holding Tank Ordinances. There was discussion of multiple items between Pete and David Ross, and Pete made note of changes suggested so that he could fine tune the documents, in order to produce a final copy that would then be used for the Public Comment period. There followed discussion that resulted in the decision to have the time period for compliance, for each of the three delineated areas, run concurrent with the calendar year. It was also suggested that since this is a voluntary compliance with the DEP at this point, and to additionally give the township ample time to plan how to inform the public about the program in the most cost effective manner, it could be placed in effect starting in the 2018 calendar year.

**ADDITIONAL DISCUSSION**

David Ross stated that he appreciated the work done to categorize the Ordinances for Review section, on the second page of the Agenda, and requested that the dates they were discussed be added as well. The PC Secretary agreed to add this information.

**PUBLIC COMMENT**

There was no public comment.

**ANNOUNCEMENTS**

Neal Camens stated that the Board of Supervisors would hold their meetings on March 14<sup>th</sup> and March 28<sup>th</sup> at 7:00 p.m.

**ADJOURNMENT**

A motion to adjourn the meeting at 9:06 p.m. was made by Robert Rohrer, and seconded by David Ross. Motion unanimously approved. Meeting adjourned.

Respectfully submitted,

Charice Russell, Secretary