

WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Meeting Minutes
Tuesday, February 27, 2018

Vice Chair William Winand called the meeting to order at 7:00 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: William Winand, Candace Miller, David Ross, and Andrew Marker.

AGENDA COMMENTS

There were no comments on the agenda.

COMMITTEE REPORTS

Committee reports are available upon request.

APPROVAL OF MEETING MINUTES

The minutes from the February 13 meeting and the February 26 special meeting are not available for approval. The Secretary will have them available at the March 13 meeting.

EXECUTIVE SESSIONS

Executive sessions were held on February 13 and February 15 to conduct personnel performance reviews. Mr. Winand noted that three reviews still needed to be completed.

OLD BUSINESS

Dumpster Day: Mrs. Miller reported that the Road Master suggested holding Dumpster Day on April 20 and 21. Mr. Winand asked how the event is advertised. Mrs. Miller said we share it on Facebook, the website, on Armstrong's community channel, and a flier is posted at the post office. The event lasts from 7:00 a.m. to 3:00 p.m. Mrs. Miller moved to set Dumpster Day for April 20-21 from 7:00 a.m. to 3:00 p.m. Mr. Winand seconded the motion. Motion carried.

NEW BUSINESS

Discussion of Proposed Road Work: The Road Master provided a quote from Long's Asphalt to mill and put a 5" 25mm top and 9.5 mm leveling course on Sylmar Road for \$40,000. The project would still need to bid, but it is a rough estimate to do the work. It would not be a prevailing wage project. Mrs. Miller noted that the township typically does a larger paving job every other year. This is a small project that the Road Master would like to do this year, about 990 feet of roadway. Mrs. Miller said she would ask the Road Master to prepare the bid documents and have it ready in March for approval and bidding.

Line Painting Quotes: The Road Master submitted 3 quotes for line painting in the township. Mrs. Miller read the quotes from the vendors. The lowest quote was from D.E. Gemmill. Mr. Winand moved to authorize the Road Master to schedule the line painting and to use D.E. Gemmill who estimated the cost to be \$5490.90. Mrs. Miller seconded the motion. Motion carried.

Chester County Tax Collection Committee – Confirmation of Delegates: Mr. Winand moved to confirm the primary delegate for the Chester County Tax Collection Committee to be Brian Cooney, and the alternate delegate to be David Ross. Mrs. Miller seconded the motion. Motion carried.

Response to the OASA Letter: Mrs. Miller said that the OASA submitted a letter to all of the member municipalities reiterating the workout plan submitted to the USDA last fall, and requesting their willingness to make the payment for the past due debt by August 1, 2018. David Busch expects the land and building owned by the OASA to sell before August 1 and he expects to sell them for about \$600,000. He expects to only ask the municipalities for 50% of their payment and he thinks the USDA will accept that if they know they are going to receive the other half from the proceeds of the sale of the properties. He is seeking confirmation that the municipalities are ready to make the payment on the past due debt. Mr. Busch is requesting a response by the next meeting. Mr. Winand wanted to know what would happen if one of the municipalities didn't make their portion of the payment. Mrs. Miller said she didn't know. Mr. Winand asked about the property for sale. Mrs. Miller said the land has been listed, but the building hasn't because of the eminent domain issue with Oxford Borough. Mr. Ross wanted to know the status of eminent domain proceedings. Mrs. Miller said the OASA solicitor filed preliminary objections and now we are just waiting. Mr. Winand moved to authorize the Secretary to write a letter responding to the OASA letter which states that West Nottingham Township budgeted \$145,078.36 for the past due debt payment to the USDA in accordance with the Workout Agreement submitted to the Township last fall, and confirmation that the Township is prepared to make that payment prior to the August 1, 2018 deadline. Mrs. Miller seconded the motion. Motion carried.

Request from Wexcon to Close East Ridge Road: Mrs. Miller explained that Wexcon submitted a letter to close East Ridge Road between Route 1 and Stoney Lane in order to bore under the railroad. The equipment is too large to keep one lane open. She noted that during the planning stages, CWA said no roads would be closed during the installation of the pipe. She talked to Kendell Beachy of Wexcon to find out how residents living at Martins Community would get to their homes as well as school bus access. She also called Brian MacEwen at CWA and he was not aware of the request. He said there was going to be a meeting on Thursday to discuss the progress and said the request would be discussed at that time. Right now, Wexcon wants to close the road during the week of March 12. Mrs. Miller moved to authorize Scott Moran and Norm Marsh to attend the meeting on Thursday on behalf of the township to gather information pertaining to the road closure; and to further authorize Scott to grant permission for Wexcon to close the road with specific conditions relative to notifying local businesses, the Oxford Area School District Bus Transportation Office, etc. Mr. Winand seconded the motion. Motion carried.

ASA Resolution Correction: Mrs. Miller said that during recording, a typo was found on the tax parcel listed on the first page and exhibit page of the Agricultural Security Area resolution adopted at the last meeting. Since nothing is changing in the resolution except the typographical error, she is proposing amending the resolution to correct the tax parcel number. Mrs. Miller moved to correct the tax parcel number from 68-5-17 to 68-5-14 on the first page and the exhibit page of Resolution 5-2018. Mr. Winand seconded the motion. Motion carried.

FINANCIAL REPORTS

Treasurer's Report: Mr. Winand moved to approve the Treasurer's Report for the period ending January 31, 2018. Mrs. Miller seconded the motion. Motion carried.

Reconciliation Report: Mrs. Miller moved to approve the Reconciliation Report for the General Fund checking account at Meridian Bank for the period ending January 31, 2018, subject to audit. Mr. Winand seconded the motion. Motion carried.

General Fund Bills List: Mr. Winand moved to approve the General Fund bills list for the period February 14-23, 2018, subject to audit. Mrs. Miller seconded the motion. Motion carried.

Transfer of Funds: Mrs. Miller said there is about \$210,779.48 in the general fund checking account. Mrs. Miller moved to transfer \$150,000.00 from the general fund checking account to the savings account, leaving a balance of roughly \$60,779.48. Mr. Winand seconded the motion. Motion carried.

ANNOUNCEMENTS

Public comment will be accepted on the Component 2M at the March 13 Supervisors meeting.

PUBLIC COMMENT

Mrs. Miller explained why the township needs to have a Component 2M; it is necessary to manage the on-lot systems in the township. She said the form and supporting ordinances are online for residents to review.

Mr. Marker announced that the OARA is scheduled to start work on the dog park on April 24, with an opening day scheduled for May 19. On the same day, the OARA will be hosting the Kids to Park event. Mr. Marker gave a summary of the OARA board's efforts and possible future projects like an indoor arena or an amphitheater. Mrs. Miller said that every member of the OARA board works extremely hard and the municipalities are lucky to have such dedicated volunteers serve on the board.

ADJOURNMENT

Mr. Winand moved to adjourn the meeting at 8:00 p.m. Mrs. Miller seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer