

WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Special Meeting Minutes
Tuesday, February 26, 2018

Chair Tiffany Bell called the meeting to order at 6:31 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Tiffany Bell, William Winand, Candace Miller, and Marie Miller.

AGENDA COMMENTS

There were no comments on the agenda.

BUSINESS

Grant Writer Fee: Mrs. Miller moved to pay \$1000 to John Sly for his efforts in writing and submitting the grant application for the PA Small Water and Sewer Program Grant. Mr. Winand seconded the motion. DISCUSSION: Mrs. Miller said she would wait to write a check until an invoice is received. Motion carried unanimously.

Hydrant Application Contracts: Mrs. Bell moved to make application for Public Fire Protection Services for the installation of 5 fire hydrants as detailed in the applications and plans sent by Chester Water Authority, and to authorize Candace Miller to sign the contracts; and to authorize her to sign the contract for the 6th fire hydrant once the application is received and amended drawing is submitted and reviewed. Mr. Winand seconded the motion. Motion carried unanimously.

Payment for Fire Hydrants: Mrs. Miller moved to pay Chester Water Authority \$16,200 for the installation of 6 fire hydrants along the water line in the Township. Mrs. Bell seconded the motion. Motion carried unanimously.

Commitment Letter for 15% Funding Match: Mr. Winand moved to authorize Tiffany L. Bell to sign a letter committing the Township to 15% of the cost to install 6 fire hydrants along the water line; in the event the Township is awarded the grant the total out of pocket cost to the township will be \$2,430 for the project. Mrs. Miller seconded the motion. DISCUSSION: Mrs. Miller noted that the funding match is required by the grant application. If we don't get the grant, we will pay the full \$16,200. Motion carried unanimously.

Resolution 6-2018 PA Small Water and Sewer Program Grant Submission: Mr. Winand moved to adopt Resolution 6-2018 authorizing Tiffany L. Bell and Candace M. Miller to execute all documents and agreements between West Nottingham Township and the Commonwealth Financing Authority to facilitate and assist in obtaining a grant for 6 fire hydrants along the Chester Water Authority water line. Mrs. Bell seconded the motion. Motion carried unanimously.

Other Documentation for the Grant Application: Mrs. Bell moved to authorize Candace Miller to submit any necessary documentation to the grant writer for the submission of the grant. Mr. Winand seconded the motion. Motion carried unanimously.

PUBLIC COMMENT

Mrs. Miller said that Wexcon has asked permission to close East Ridge Road at the railroad tracks for a week. The equipment used to bore under the railroad tracks is very large and will make having one lane open for traffic difficult. She talked to Kendell Beachy of Wexcon about the school bus route. He said they did not think about the interruption in the school bus schedule. The detour route was reviewed and possible scenarios discussed to minimize the impact. She said she was going to get additional information and it would be on the regular meeting

agenda for further discussion. Mrs. Bell said part of the discussion with CWA was that they wouldn't close the road during installation. Mrs. Miller said she would reach out to CWA to find out why they need to close the road. Mrs. Bell wanted to know if it would be a 24 hour road closure or just during working hours. She also wanted to know if they would need to close the road when the install the pit. Mrs. Miller said she didn't know if CWA was aware of the letter. Mrs. Bell said the concrete plant would also need notification of the closure. The road closure is scheduled for the week of March 12.

ADJOURNMENT

Mrs. Bell moved to adjourn the meeting at 6:48 p.m. Mr. Winand seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer