

WEST NOTTINGHAM TOWNSHIP
Board of Supervisors Meeting Minutes
Tuesday, February 9, 2021

NOTE: Due to the COVID-19 pandemic, and the order of Governor Wolf to avoid large gatherings, arrangements were made for individuals who did not want to attend the meeting in person to attend remotely via Zoom. Information to join the meeting online was posted on the outdoor bulletin board at the municipal building and via fliers on the office door; the invitation was also available on the website.

Chair Tiffany Bell called the meeting to order at 7:04 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Tiffany Bell, William Winand, and Candace Miller attended in person; David Ross attended via Zoom.

AGENDA COMMENTS

There were no comments to the agenda.

COMMITTEE REPORTS

Mrs. Bell announced that committee reports are available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the January 26, 2021 Supervisors Meeting: Mr. Winand moved to approve the minutes from the January 26, 2021 Supervisors meeting. Mrs. Miller seconded the motion. Motion carried.

EXECUTIVE SESSIONS

An Executive Session was held on January 26 to discuss a matter involving professional services.

OLD BUSINESS

Stoneyfield Escrow Release Request #1 (Final): Mrs. Miller announced that the Township Engineer has recommended a release of escrow (letter of credit) for Stoneyfield Estates in the amount of \$94,884.75. Mrs. Miller moved to accept the escrow release recommendation from LTL Consultants Ltd., Township Engineer for construction and improvements to Stoneyfield Estates, and to send a letter authorizing Fulton Bank to release \$94,884.75 of the original Irrevocable Letter of Credit for Martins Community LP, reducing the balance to \$0.00 pending receipt of the final documents from the Solicitor. Mr. Winand seconded the motion. Mrs. Miller and Mr. Winand voted in favor of the motion. Mrs. Bell recused herself from the vote because she lives adjacent to the property. Motion carried.

Update on MTF Grant for Intersection: Mrs. Bell provided an update on the grant applications that haven't been awarded. She said she is in the process of meeting with various individuals and groups in order to gain letters of support for the grants. We should hear about the DCED grant in March. Mrs. Bell is also talking to PennDOT about the grant. The projected cost of the improvements is about

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\$1.2M; the grant amount requested was \$900K so the Township would need to come up with the balance.

Update on Speed Signs for Route 272: Mrs. Bell provided an update on the speed signs. The PennDOT documents will be sent for online signature via DocuSign. She noted that the strobe feature is not permitted for speed signs on PennDOT roads. Mrs. Bell moved to authorize Mrs. Miller to sign the documents for the PennDOT permit. Mr. Winand seconded the motion. Motion carried.

Update on Cable TV and Internet Access through Armstrong: Mrs. Miller reported that she talked to Kevin Gaydos at Armstrong's business office about expanding service in the township. According to our franchise agreement, Armstrong will provide service if there are 20 house per mile or if service is within 300 feet of existing service. He went on to say that to run a cable on power poles is very expensive and time consuming. Each power pole has to have a load test and to do that, Armstrong needs to have a permit from PECO. If any pole doesn't meet the load requirement, Armstrong has to replace the pole and that needs to be coordinated with Verizon and PECO. Mr. Ross said the topic was going to be discussed at the next ORPC meeting. He said the Southern Chester County Opportunity Network was going to provide some information on getting broadband to rural areas. He asked if Mrs. Miller would reach out to Mark Gallant to provide contact information for Armstrong representatives. She said she would be happy to do that.

NEW BUSINESS

There was no new business.

FINANCIAL REPORTS

Bank Statements: Mrs. Bell moved to open the bank statements for the period ending January 31, 2021 and give them to the Secretary for reconciliation. Mr. Winand seconded the motion. Motion carried.

General Fund Bills List: Mrs. Bell moved to approve the bills list for the period January 27 to February 9, 2021, subject to audit. Mr. Winand seconded the motion. Motion carried.

PUBLIC COMMENT

Mrs. Miller noted the passing of Ron Kepler on January 30. Mr. Kepler had been a Supervisor for Lower Oxford Township for a number of years.

Mr. Ross asked if Mrs. Bell wanted the members of the ORPC Transportation Task Force to look at the Comprehensive Plan by March 1. Mrs. Bell said she had asked them to look at it back in October or November 2020.

EXECUTIVE SESSION

Mrs. Bell moved to recess the meeting at 7:35 p.m. to hold an executive session regarding a personnel matter. Mr. Winand seconded the motion. Motion carried. Mrs. Miller moved to reconvene the regular meeting at 8:22 p.m. Mrs. Bell seconded the motion. Motion carried.

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ADJOURNMENT

Mrs. Bell moved to adjourn the meeting at 8:23 p.m. Mr. Winand seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer