

**WEST NOTTINGHAM TOWNSHIP BOARD OF SUPERVISORS
MONTHLY MEETING AGENDA
TUESDAY, JANUARY 24, 2017**

Call to order by Chair Tiffany Bell
Pledge of Allegiance and Moment of Silence

AGENDA COMMENTS

Residents should use this opportunity to make comments on old and new business items and to request items for discussion to be placed on the agenda. Depending upon the subject matter, the Supervisors may choose to add new business to the next meeting's agenda.

COMMITTEE REPORTS

Available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the January 10, 2017 Supervisors Meeting: A motion to approve the minutes from the January 10, 2017 supervisors meeting.

EXECUTIVE SESSIONS

No executive sessions were held since the last meeting.

OLD BUSINESS

Novello 2-lot Subdivision Letter of Extension: A motion to deny the application of Brian Novello for the Novello 2-lot subdivision if a letter of extension is not received by January 29, 2017.

Novello 2-lot Subdivision Waiver Request: *We received a memo regarding the questions raised at the December meeting. Waiting for Helen's review of the driveway agreement. There is a letter from the Planning Commission with their recommendations for the waivers.*

Holding Tank discussion for Gospel Lighthouse Freewill Baptist Church: Discussion of the holding tank agreement for the Gospel Lighthouse Freewill Baptist Church.

NEW BUSINESS

Pension Reports: *The PA Municipalities Pension Trust's plan actuary needs to prepare the GASB reports 67 and 68 for 2016. Due to the significant amount of additional information and disclosures that must be presented on the GASB report, the trust's actuary is charging \$500 per plan report year, to be charged after the report is completed. Does the Board want the township to be invoiced once the report is done so the fee can be paid out of the general fund or have it deducted from the assets of the plan? A motion to a) have the township invoiced OR b) have the fee deducted from the assets of the Pension Plan and authorize Tiffany Bell to sign the datasheet and selection form as the Chief Administrative Officer.*

Resignation of Geoffrey Williams from the OASA Board: A motion to accept the resignation of Geoffrey Williams from the Oxford Area Sewer Authority Board.

Maps by P.R.I.N.T.: *The Historical Commission received the maps from P.R.I.N.T. In 2013, the township signed a contract to have the map done; at the time the contract was signed, the Supervisors were told that the map would be mailed out at no cost to the township. Brenda Wilson, editor of P.R.I.N.T., said that she delivered the maps to the township at the request of Nancy Cox who said the maps would be hand delivered. I have not been able to reach Nancy to confirm that she committed to hand delivering the maps. The Historical Commission met last*

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week and they do not want to hand deliver the maps. The cost per piece to mail the maps is 68 cents. Depending on the number of maps that are mailed, the cost would be between \$1056 and \$1200. The maps have to be secured on the long side where the map opens with 2 seals; the cost for the mailing seals is \$37.99. Address labels will cost \$28.99 and will need to be created and printed. Total cost will range from \$1122.98 and \$1266.98.

FINANCIAL REPORTS

Treasurer's Report: A motion to approve the Treasurer's Report for the period ending December 31, 2016.

Reconciliation Reports:

- 1) A motion to approve the Reconciliation Report for the General Fund checking account at Meridian Bank for the period ending December 31, 2016, subject to audit.
- 2) A motion to approve the Reconciliation Report for the General Fund checking account at BB&T for the period ending December 31, 2016, subject to audit.

General Fund Bills List: A motion to approve the General Fund bills list for the period January 11 to 24, 2017, subject to audit.

PUBLIC COMMENT

Residents should use this opportunity to comment on the business conducted this evening or request items to be added to the next meeting's agenda.

ADJOURNMENT

UPCOMING AGENDA ITEMS OR ITEMS ON HOLD

Agricultural Security Area Submissions, Harnish & Pearson: Waiting on comments from ASA committee and Chester County Planning Commission.

Pleasant Drive Complaint: There is no posted speed limit on Pleasant Drive (the portion of the road between Fremont and Red Pump). A resident alleged that a dog was struck and killed by a speeding car and a child on a bike was struck a couple of weeks ago (fortunately he was not severely injured). Supervisors wanted to look into further.

Lobb Run-off Complaint: Waiting on a response from Frank Lobb regarding the request for the report from the conservation district.