

**WEST NOTTINGHAM TOWNSHIP**  
**Board of Supervisor's Meeting Minutes**  
**January 20, 2009**

Chairman Gerald Cox called the meeting to order at 7:30 p.m. The pledge of allegiance was followed by a moment of silence. Mr. Cox noted that Supervisor David Ross would be late.

**The following were in attendance:** Gerald Cox, David Ross, Eric Todd, Candace Miller, John S. Carnes, Jr., Cynthia King, Elsie Donnelly, Bill Donnelly, Patrick Hughes, and Stanley Zdrojewski.

**COMMITTEE REPORTS** – Committee reports available from the Secretary.

**APPROVAL OF MEETING MINUTES**

**Board of Supervisors Meeting Minutes of December 16, 2008** – Mr. Todd moved to approve the minutes from the Board of Supervisors Meeting of December 16, 2008. Mr. Cox seconded the motion. Motion carried unanimously.

**Agricultural Security Area (ASA) Public Hearings of December 16, 2008** – Mr. Todd moved to approve the minutes from the ASA Public Hearings for Tax Parcel 68-7-12.07 (17.9 acres) owned by John Sczechowicz and Tax Parcel 68-4-7 (116.03 acres) owned by George Turak. Mr. Cox seconded the motion. Motion carried unanimously.

**Organization Meeting Minutes of January 5, 2009** – Mr. Ross moved to approve the organization meeting minutes from January 5, 2009. Mr. Todd seconded the motion. Mr. Todd and Mr. Ross voted in favor of the motion. Mr. Cox abstained citing he was not at the meeting. Motion carried with a majority vote.

**EXECUTIVE SESSIONS/INFORMATIONAL MEETINGS**

A workshop was held on January 13, 2009 to set the agenda for the Supervisors' meeting.

**AGENDA COMMENTS**

Items added to the agenda for discussion were recycling and advertisement of bids.

**OLD BUSINESS**

**Animal Protective Services** – The Board discussed the animal protective services contract proposed by the SPCA. The 2009 contract price was more than \$8,000. Mr. Ross invited Ms. Dale Scott, former dog warden for Coatesville, to discuss options for handling strays. She informed the Board that the SPCA is the only organization with a facility to handle stray animals and cruelty cases. The Board decided to look into setting up a holding facility at the township or with a local kennel, and contracting transportation to the SPCA. The Board decided not to enter into any contract with the SPCA.

**Wicklów Subdivision** – Mr. Cox moved to accept the letter granting an extension through and including June 20, 2009. Mr. Todd seconded the motion. Motion carried unanimously.

**Hughes Subdivision** – Mr. Cox moved to accept an extension for the Hughes Subdivision through and including March 28, 2009. Mr. Todd seconded the motion. Motion carried unanimously.

**NEW BUSINESS**

**Act 93, the "Intrastate Mutual Aid" amendment to Title 35 at Chapter 73** – The Board asked Mrs. Miller to talk to Emergency Management Coordinator John Reynolds to see if the Township needs to take action.

**Resolution 2-2009 Appointment of Emergency Responders for the Township** – Mr. Todd moved to adopt Resolution 2-2009. Mr. Cox seconded the motion. Motion carried unanimously.

**Engineer Appointment** – Mr. Cox moved to appoint Gilmore Associates as Township Engineer for all sewer authority and Act 537 issues. Mr. Todd seconded the motion. Motion carried unanimously.

**Transfer Funds** – Mr. Todd moved to transfer \$40,000 from the PLGIT/PLUS account to the General Fund to meet payroll and financial obligations. Mr. Cox seconded the motion. Motion carried unanimously.

**Repair of green pole barn wall** – Mr. Carnes recommended that the Board seek 2-3 estimates for the repair of the wall. Mr. Cox has one estimate for \$2,000 to fix the wall of the green pole barn.

**V-plow** – Mr. Cox announced that the Road Master was going to paint the V-plow and not have it sandblasted. No action from the Board is required.

**Side mower** – The Board decided to table discussions on the side mower until after the PSATS convention.

**Substitute Planning Commission Secretary Compensation** – Mr. Todd moved to authorize paying Cynthia King \$100 for attending the Planning Commission meeting and composing the meeting minutes, and Nancy Cox \$50 for preparing the agenda and notebooks for the meeting. Mr. Ross seconded the motion. Mr. Todd and Mr. Ross voted in favor of the motion. Mr. Cox recused himself because Nancy Cox is his wife. Motion carried with a majority vote.

**Recycling** – Mr. Ross noted that the Township had been notified that Monterey Refuse was co-mingling recyclables with trash. He called Brian Lockhart, owner of Monterey Refuse, and informed him that it was a violation of the Township ordinance to combine recyclables with trash. Mr. Lockhart requested that the township to put the requirement in writing. The recycling market has collapsed and Monterey is having difficulty finding facilities to take the recyclables. Mr. Ross asked Ms. Miller to draft a letter for all the trash haulers who do business in the township summarizing the ordinance. Mr. Todd suggested the Board consider requiring contractors to register with the Township.

**Advertising of Bids** – Mr. Todd moved to authorize the Secretary to advertise the bid packages for skin patching, fuels, and stone. Mr. Cox seconded the motion. Motion carried unanimously. It was noted that bids will be accepted until 2:00 p.m. on February 9, 2009, and opened at 7:00 p.m. on February 10, 2009. Bids will be awarded at the regular supervisors' meeting on February 17, 2009.

## **FINANCIAL REPORTS**

Mr. Todd moved to accept the Treasurer's Report for the period ending December 31, 2008 subject to audit. Mr. Cox seconded the motion. Motion carried unanimously.

Mr. Todd moved to accept the Bills List for the period December 16, 2008 to January 20, 2009, subject to audit. Mr. Cox seconded the motion. Motion carried unanimously.

Mr. Todd moved to accept the Reconciliation Report for the period ending December 24, 2008, subject to audit. Mr. Cox seconded the motion. Motion carried unanimously.

## **PUBLIC COMMENT**

Mr. Carnes provided an update on the Gatlos matter, Sacks appeal and the CVS/Nottingham Business Center settlement.

The Board will ride the road with the Road Master on February 9, weather permitting.

## **ADJOURNMENT**

Mr. Todd moved to adjourn the meeting at 9:09 p.m. Mr. Ross seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Candace Miller  
Secretary/Treasurer