

WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Meeting Minutes
January 10, 2017

Vice-Chair Candace Miller called the meeting to order at 7:00 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Eric Todd, Candace Miller, Scott Moran, and David Ross.

AGENDA COMMENTS

COMMITTEE REPORTS

Mrs. Miller announced that the committee reports were available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the December 13, 2016 Meeting: Mr. Todd moved to approve the minutes from the December 13, 2016 Supervisors meeting. Mrs. Miller seconded the motion. Motion carried.

Minutes from the January 3, 2017 Organization Meeting: Mr. Todd moved to approve the minutes from the January 3, 2017 organization meeting. Mrs. Miller seconded the motion.

DISCUSSION: It was noted that the date on the top of the meeting minutes was incorrect. Mrs. Miller said she would make that correction. Mr. Todd amended his motion to approve the minutes with the correction noted. Mrs. Miller seconded the motion. Motion carried.

EXECUTIVE SESSIONS

No executive sessions were held since the last meeting.

OLD BUSINESS

Armstrong CATV Franchise Agreement Renewal Negotiations: Mrs. Miller noted that in a memo from the Solicitor, the township does not need an intergovernmental agreement with East Nottingham Township for the Armstrong Cable TV franchise negotiations. There are no shared expenses; a flat fee was proposed for each municipality based on population. Mr. Todd moved to move forward with Cohen Law Group as the Solicitor for the negotiations of the franchise fee agreement with Armstrong. Mrs. Miller seconded the motion. Motion carried.

Refund of escrow to R. Laverne Harnish: Mr. Todd moved to approve the reimbursement of \$1066.17 to R. Laverne Harnish for unexpended escrow funds related to the Harnish zoning board hearing. Mrs. Miller seconded the motion. Motion carried.

NEW BUSINESS

Resolution 4-2017, Commemorating West Nottingham Township School Choice Week: Mrs. Miller read Resolution 4-2017, proclaiming January 22-28 as School Choice Week in the township. Mr. Todd moved to adopt Resolution 4-2017, commemorating School Choice Week in West Nottingham Township. Mrs. Miller seconded the motion. Motion carried.

Act 44 Annual Pension Disclosure Statement: Mrs. Miller moved to approve the disclosure statement provided by PSATS Pension Trust and to post it on the website. Mr. Todd seconded the motion. Motion carried.

FINANCIAL REPORTS

Treasurer's Report: Mr. Todd moved to approve the Treasurer's Report for the period ending November 30, 2016. Mrs. Miller seconded the motion. Motion carried.

Reconciliation Reports:

- 1) Mrs. Miller moved to approve the Reconciliation Report for the General Fund checking account at Meridian Bank for the period ending November 30, 2016, subject to audit. Mr. Todd seconded the motion. Motion carried.
- 2) Mrs. Miller moved to approve the Reconciliation Report for the General Fund checking account at BB&T for the period ending November 30, 2016, subject to audit. Mr. Todd seconded the motion. Motion carried.

Bank Statements: Mr. Todd moved to accept the bank statements for the period ending December 31, 2016 and give them to the Secretary/Treasurer for reconciliation. Mrs. Miller seconded the motion. Motion carried.

General Fund Bills List: Mrs. Miller moved to approve the General Fund bills list for the period January 4-January 10, 2017, subject to audit. Mr. Todd seconded the motion. DISCUSSION: It was noted that there was a check to Mrs. Miller in the bills list. The check had been signed by Mrs. Bell and Mr. Todd to reimburse Mrs. Miller for the purchase of new phones for the municipal building and police building. Mrs. Miller noted that the check was signed by Mr. Todd and Mrs. Bell, indicating their approval of the check. Mrs. Miller called for a vote. Motion carried.

PUBLIC COMMENT

Mr. Ross said he was interested in learning what the OASA Study group was doing. Mr. Todd said there were three utilities and two authorities interested in purchasing the OASA. Mr. Ross wanted to know if the Act 537 plan would need to be updated before it was sold. Mr. Todd said he didn't know but would ask that question.

Mr. Todd said he had Chief McFadden move the sign from Graves Road to Park Road.

Mr. Todd asked Mr. Ross if the Brian Novello attended the Planning Commission meeting. Mr. Ross said he did not and the engineer had not heard anything from him. He noted that Mr. Novello would need to submit a letter of extension before the next meeting. Mrs. Miller said the 90-day review period actually expires on January 29. She said she sent him an email requesting a letter of extension and notifying him of the review period expiration. She also said that she reached out the Township Solicitor to see if the review had been completed for the driveway agreement and to ask the questions about putting the items discussed at the last meeting on the plans. She has not heard back from her yet. Mr. Ross noted that Mr. Novello's property is in Act 319; he wanted to know how that affected things. Mrs. Miller said she did not know. Mr.

Ross said that was 10 years of back taxes and he wondered if he realized that when he began the process.

ADJOURNMENT

Mrs. Miller moved to adjourn the meeting at 7:15 p.m. Mr. Todd seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer